

WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
April 25, 2023
9:00 A.M.

MINUTES

Commissioner George Miller called the meeting to order at 9:00 a.m. with Commissioner Phil Cooper present and Commissioner Corinne Johnson attending via zoom. Also present were Director Kevin Howard, Deputy Director Dustin Howe, Clerk Charyl Ragan, and Deputy Clerk Jennifer Weeks. Ron Hartman attended via zoom.

Approval of Agenda

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Miller asked if any board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller and Phil Cooper each indicated no conflicts.

Approval of Minutes

Miller MOVED to approve the minutes of the April 12, 2023, regular meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Public Comments and Guest Introduction

No comments.

Old Business

Koth/Kioth Road

No updates currently.

Right-of-Way (ROW) exchange, Kootenai County Solid Waste

Howard reported that there is now discussion of the details of the proposed land swap as part of the exchange. WHD and KCSW are working toward making the Right-of-Way exchange more equitable. Cooper moved to approve the motion, Johnson seconded, and Miller concurred. The motion PASSED UNANIMOUSLY. A new resolution is being written to include the land swap.

Johnson Pit

Howard reported that public access to this property has become a nuisance for neighbors and has led to the site being treated as a garbage dump. The crew is building gates to close it off and No Trespassing and Authorized vehicle only signs have been ordered and will be installed, the crew will add an earth berm when weather allows. The gates are almost ready to be installed.

Cougar Gulch Road, Gravel, Request to proceed to Bid

Engineering is complete on this project. Howard states we are ready to work towards advertising for bids to build the road. Miller MOVED to approve Howard to authorize bid advertisement for the Cougar Gulch project when documents are ready. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Miller asked about Cougar Gulch and Greensferry, Kevin stated CIP is being updated through JUB. Holding off on this based on cash flow.

Rockford/Loffs Intersection, Request to proceed to Bid

Engineering is complete on this project. Howard is requesting Board approval to advertise for bids as soon as bidding documents are finalized. Howard stated that a property owner has sought an attorney, Howard contacted Susan Weeks, to advise her and she instructed Howard to now turn over all contact to her. A discussion came up to add a document to the information that the residents get to help them understand the process and or plan.

Miller MOVED to approve Howard to authorize bid advertisement for the Rockford Bay Road and Loffs Bay Road intersection project when documents are ready. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY. Working on ROW with residents.

New Business

CIP

JUB reworked, will have Jay Hassel attend an upcoming meeting to further explain.

Work Progress Report
ON THE ROAD

The crew swept residual sanding material from the paved roads.

All the district's road graders were used to perform the initial spring grading district wide.

Gravel was added to the graveled roads to be graded in before the application of Magnesium-Chloride (mag) road stabilization.

The gates that are being constructed for Johnson Pit are nearing completion.

The equipment used to apply the mag was serviced.

The mag application began on April 17th.

Installed a culvert on Loffs Bay Road.

IN THE SHOPS

Deputy Director Dustin Howe has prepared a shop report for the board.

Planned work for this coming Month.

- Apply magnesium-chloride as road stabilizer.
- Asphalt patching.

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Accounts payable register presented for approval.

Miller MOVED that the bills be approved as presented on the A/P check register. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

May 10, 2023, WHD Board of Commissioners

May 31, 2023, WHD Board of Commissioners

June 1, 2023, IAHD Meeting at 11 am, Best Western

Commissioner Comments

Corinne and Phil Thanked Dustin for all the good work by the crew.

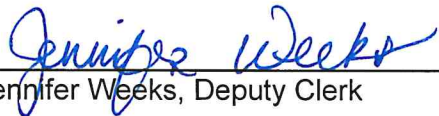
Executive Session

None

Adjournment

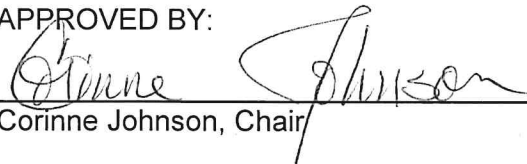
Citing no further business, Miller MOVED to adjourn the meeting at 9:30 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:

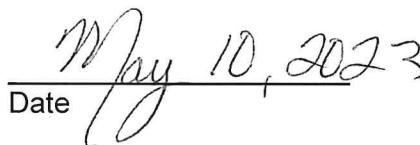


Jennifer Weeks, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chair



Date