

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
APRIL 12, 2017
9:00 A.M.**

MINUTES

Vice-chairman George Miller called the meeting to order at 9:00 a.m. with Commissioner Dave Johnson present. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, Clerk Carol Richel, and;

Mike Denney, Cougar Gulch

Approval of Agenda

Dave Johnson MOVED to approve the agenda as presented. George Miller SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Miller asked if any board member had a conflict of interest with any item on the agenda. Commissioners Dave Johnson and George Miller both indicated no conflicts.

Approval of Minutes

Johnson MOVED to approve the minutes of the March 29, 2017 regular meeting. Miller SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Hearing – Surplus Equipment

Vice-chairman Miller opened the Public Hearing at 9:01 a.m. Howard stated that since the district acquired the new trucks, the district no longer needs these trucks. He also said, with the purchase of the new grader, this older grader is not needed. The following equipment is surplus to the district's needs:

- 1981 Kenworth W900 #230
- 1981 Kenworth W900 #250
- 1989 Caterpillar 130G Grader #345

No one in the audience opposed the sale of the surplus equipment. The Public Hearing was closed at 9:03 a.m. The Board did not see any reason to keep this equipment in the fleet.

The following resolution was entered into the district's record.

**Resolution No. 2017-02
DECLARATION OF SURPLUS EQUIPMENT**

WHEREAS, the Board of Commissioners of the WORLEY HIGHWAY DISTRICT found that the equipment described herein are no longer useful to the Worley Highway District and the Board finds it in the best interest of the public to sell the equipment; and

WHEREAS, Idaho Code §40-1309 provides that a public hearing shall be held and published in accordance with the provisions of Idaho Code §40-206, and at which hearing any person interested may appear and show cause that the equipment should not be sold;

WHEREAS, the commissioners of the WORLEY HIGHWAY DISTRICT have elected to put the following equipment out for auction at the next equipment auction. The equipment may also be disposed of by selling it for scrap metal.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby declare the following equipment as surplus:

- 1981 Kenworth W900 #230
- 1981 Kenworth W900 #250
- 1989 Caterpillar 130G Grader #345

Miller MOVED to proceed to declare the equipment surplus to the district's needs. Richel called the roll with the commissioners voting as follows: Commissioner Johnson; aye; Commissioner Miller, aye.

The board signed the resolution. Howard said these items will go to auction.

Public Comments

None.

Request to place Do Not Litter Sign on Cougar Gulch Road

Mike Denney introduced himself. He represents the Cougar Gulch community. He requested that a "Do Not Litter" sign be placed on Cougar Gulch Road. He showed the board the proposed sign. Denney would like the sign to be within the first 100' from highway 95. He also asked if the district has an "Adopt a Highway" litter program. Howard said the district does not have that program, however the district does have litter pickup signs and orange bags for groups interested in litter pickup.

Miller MOVED to approve placing a "Do Not Litter" sign on Cougar Gulch Road. Johnson SECONDED the motion. The motion PASSED UNANIMOUSLY.

Denney will mark the place for the sign and get Howard's approval of the placement.

Denney left at 9:10 a.m.

Old Business

Staff Report by Supervisor Kevin Howard

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. Hager Estates, Minor: Status Report

The tasks related to this subdivision are being performed by the district's attorney. I would recommend removal from the Staff Report and monitor this within the attorneys report. No activity.

2. The Club at Rock Creek, Major Subdivision:

The Traffic Impact Analysis has been reviewed and comment has been sent to Kootenai County Community Development. The Club has submitted their requested changes to the Planned Unit Development (PUD). The aforementioned comment letter to KCCD addresses the change to the PUD.

Howard said he was going to send the Traffic Impact Study to the Idaho Transportation Department since this will impact the intersection of Rockford Bay Road and Highway 95.

3. Variance Request VAR16-0008:

This request is for a variance to the 10 foot side setback of 10 feet. The request does not affect public right-of-way and the district responded by stating that it is "Neutral" to the request. This was added to the agenda as general information to the board. Staff requests removal from the agenda.

The board agreed to removal.

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

Susan Weeks has placed the right-of-way acquisition for this intersection next on her list of tasks for the district following the Kidd Island Road acquisitions. No additional information this month.

2. Kidd Island Road Project: Status Report

Dan Coonce, P.E., Local Highway Technical Assistance Council, informed me that LHTAC entered into an agreement with Terra Graphics for the Hydro research. However, when the state reviewed the agreement, it was denied. The state said that the company's overhead was too high.

LHTAC has not reached an agreement with the biologists.

Coonce will continue to negotiate the contracts. Miller asked how much right-of-way still needs to be obtained. Richel said she has a spreadsheet to share with the board showing where the district stands.

3. Tall Pines Road/Loffs Bay Road Intersection: Status Report

As a reminder, this project is slated on the district's Capital Improvement Plan for construction in 2017. No additional information this month.

4. Finnebott, Bennion & Sun Up Intersections:

JUB had obtained permission from the adjacent property owners to enter their property for the survey, core drilling and exploratory excavation. As the weather improves, the work will begin.

Howard said this will take place on the 18th of April.

The board discussed the Burton Road bridge project. The district will work with the Coeur d'Alene Tribe on this project.

WHD Misc. Projects

1. 2018 LHSIP Grant – Delineators & Signage:

Dustin and I began preparing for this project. We are making a materials list as they pertain to the nine locations in which the district will improve signage and delineation. This is a bit early but the district will be able to order the materials the moment the funding cycle allows the purchase to be made. No additional information this month.

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2. Conkling Road Speed Study:

The speed study has been completed. The draft report is being reviewed by others at JUB. When the in-house review has been completed, it will be given to the district for review.

New Business

Bills presented for approval

The board discussed diesel prices and the tank at the SunUp site.

Miller MOVED that the bills be approved as presented on the accounts payable check register and the draw check register. Johnson SECONDED the motion. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

The next highway district meeting is on April 26. The quarterly meeting with the Kootenai County Commissioners has been canceled. There is a meeting tomorrow in Sandpoint regarding the current legislation and the emergency funding.

Commissioner Comments

None.

Adjournment

Miller adjourned the meeting at 9:46 a.m.

RESPECTFULLY SUBMITTED BY:

Carol Richel

Carol Richel, District Clerk/Treasurer

APPROVED BY:

George Miller

George Miller, Vice-Chairman

4-26-17

Date