

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
August 30, 2023
9:00 A.M.**

MINUTES

Commissioner Phil Cooper called the meeting to order at 9:07 a.m. with Commissioner George Miller and Commissioner Corinne Johnson present. Also present were Director Kevin Howard, Deputy Director Dustin Howe, Clerk Charyl Ragan, and Deputy Clerk Jennifer Weeks.

Steve Young, Matt Drechsel, Jody Resch, Rand Wichman

Approval of Agenda

Cooper moved to approve the agenda as presented. Miller seconded the motion. Johnson concurred. The motion passed unanimously.

Conflicts of Interest on the Agenda

Cooper asked if any board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller and Phil Cooper each indicated no conflicts.

Approval of Minutes

Cooper moved to approve the minutes of the August 9, 2022, regular meeting and minutes of the August 17, 2023, Budget workshop. Johnson seconded the motion. Miller concurred. The motion passed unanimously.

Public Hearing: FY 2024 Budget

Cooper opened the hearing at 9:10 a.m. The proposed budget for fiscal year 2024 was presented as follows:

PROPOSED BUDGET	
October 1, 2023 - September 30, 2024	
<u>ANTICIPATED REVENUE:</u>	
Maintenance & Operation Levy	1,449,341
Special Const/Bridge Levy	1,650,000
Ag. Equip. Tax Replacement	16,832
Tort Levy	37,595
Highway Users Revenue	2,468,736
Forest Reserve Fund	0
State Sales Tax	442,000
CEA Tax	30,000
Interest Income	50,000
Sale of surplus equipment	57,500
Permit Fees	10,000
Federal Share Bridge/Spec. Const.	180,784
Miscellaneous Revenue	100,000
Carry Fwd.: Undedicated	106,071
Dedicated: Special Road Const	1,859,658
Dedicated: Tort	3,126
TOTAL BUDGETED REVENUE	<u>8,461,643</u>

<u>ANTICIPATED EXPENDITURES:</u>	
Labor Expense	1,726,625
Administration	751,697
Commissioner's Compensation	28,800
Operating Expense	763,800
Road Maintenance	1,182,840
Road Construction	2,870,501
Asset Acquisitions	897,000
Tort	40,721
M&O Levy Transferred back to Cities	199,659
TOTAL ANTICIPATED EXPENDITURES	8,461,643

The budget is available for public inspection at the District Office
12799 W. Ness Road, 6:30 a.m. to 4:00 p.m. Mon.-Thurs.
WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS:
Philip W. Cooper, George Miller, Corinne Johnson
ATTEST: Charyl Ragan, Clerk/Treasurer

Commissioner Cooper moved that the proposed budget for fiscal year 2024 be approved as presented. Jennifer called the roll with the commissioners voting as follows: Commissioner Johnson, aye; Commissioner Miller, aye; Commissioner Cooper, aye. The motion passed unanimously.

Public Comments and Guest Introduction

Rand Wichman presented mylars to be signed for CDA National.

Jody Resch spoke about concerns of speeding drivers in his neighborhood, Conkling Park and Bella Vista.

Old Business

Koth Road

No new information this month.

Johnson Pit

No new work on gates due to crushing.

Rockford/Loffs Intersection

Waiting on ROW acquisition. District meeting with attorney today.

New Business

CDA National/Club at Rock Creek Townhomes-sign mylars

Cooper moved to sign the mylars, Miller seconded the motion, Johnson concurred. The motion passed unanimously.

Watson Rd-speed limit signs-Steve Young

Steve Young is asking about adding a sign that shows the speed drivers are going. There is an issue with people speeding and he has contacted law enforcement for assistance. The district informed him

that it will be discussed further, and he will be notified when a policy is in place to determine the need and the level of participation from the district.

Drechsel Rd.-signage-Matt Drechsel

Matt is asking for assistance with signage for Drechsel Rd. due to the number of cars traveling on the road exceeding the speed limit. The district informed him that it will be discussed further, and he will be notified when a policy is in place to determine the need and the level of participation from the district.

Work Progress Report

ON THE ROAD

The crew repaired the shoulder of Rockford Bay Road where vehicle off-tracking has, for years, created an abrupt shoulder. This time the crew added asphalt to the width of the road to help mitigate the problem and placed a fog line.

Miller Road has been repaired where damage had occurred during a logging operation this summer. Those responsible for the damage provided the gravel necessary and paid to have the Magnesium-Chloride re-applied.

The Loffs Bay Road Participation Project is in full swing. The culverts were replaced prior to the placement of ballast rock. The ballast rock should be nearing completion this week. The gravel will be placed shortly after.

The crew finished sweeping the excess seal chips from the roads that were sealed this year.

Pavement markings were applied this month as well. With the increased efficiency of the seal coat process, the district was able to divide the crew to perform other tasks.

A couple of the district crew assisted Plummer-Gateway Highway District with their patching of asphalt. A few crewmen assisted East Side Highway District with their application of chip seal and painting pavement markings. Favors returned for their help this year.

Some of the winter maintenance equipment has been brought into the shop to begin servicing for the winter to head of us.

One tree had to be removed from Meadowbrook Loop because of gusting winds.

IN THE SHOPS

Deputy Director Dustin Howe has prepared a shop report for the board.

Planned work for this coming Month.

- Asphalt Patching
- Pavement markings (painting of Centerline stripes, stop bars, arrows, etc.)
- Loffs Bay Road enhanced maintenance participation project.

Accounts payable register presented for approval.

Cooper moved that the bills be approved as presented. Johnson seconded the motion. Miller concurred. The motion passed unanimously.

Upcoming Meetings

September 13, 2023, WHD Regular meeting 9:00 a.m.
September 14, 2023, KMPO 1:30 p.m.
September 27, 2023, WHD Regular meeting and Public Hearing 9:00 a.m.

Commissioner Comments

Corinne Johnson commended Phil Cooper on doing a good job as chairman.

Adjournment

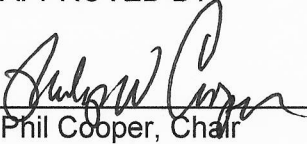
Citing no further business, Cooper moved to adjourn the meeting at 10:22 a.m. Johnson seconded the motion. Miller concurred. The motion passed unanimously. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:



Jennifer Weeks, Deputy Clerk

APPROVED BY:



Phil Cooper, Chair

9/13/23
Date