

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 25, 2017
9:00 A.M.**

MINUTES

Chairman James Mangan called the meeting to order at 9:00 a.m. with Commissioners George Miller and Dave Johnson present. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, Clerk Carol Richel, and;

Todd Isaacson, HMM Engineers

Approval of Agenda

Mangan requested adding an executive session to discuss right-of-way negotiations. The district has received some information from its attorney that needs to be shared with the board.

George Miller MOVED to approve the agenda as presented with the addition of an executive session for right-of-way negotiations. Dave Johnson SECONDED the motion. James Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Chairman James Mangan asked if any board member had a conflict of interest with any item on the agenda. Commissioners Dave Johnson, James Mangan, and George Miller all indicated no conflicts.

Approval of Minutes

Miller MOVED to approve the minutes of the January 11, 2017 regular meeting. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Public Comments

None.

Old Business

The Club at Rock Creek / Rights-of way within Subdivision

Howard has been in contact with Kyle Capps, representative of the development, and they are currently making changes to the resolutions for the abandonment/vacation of the rights-of-way. These should be available for attorney review next week. Howard asked if the district should wait to give these to its attorney since she already has so much work ahead of her. Mangan agreed to wait. Mangan said that there was a story on Rand Wichman stating he has been hired by the Club. Wichman formerly worked for Kootenai County Planning and Development. Mangan thought this indicated there would be more activity with the subdivision.

Right-of-way, Kidd Island Road

Howard advised there has not been a change since the last meeting. The district is waiting for a date set by the judge. Howard talked with Dan Coonce of LHTAC about the right-of-way. Coonce said if the district does not have all the right-of-way acquired by construction time, the contractor will have to work around those areas.

Unmaintained Right-of-way, Koth/Kioth Road

No change from the last meeting.

Transportation Plan

Howard has gone through the plan. He has some minor questions that need to be addressed by JUB. He asked the commissioners if they had any questions that they would like conveyed to JUB. Mangan felt it is a good plan. It is a confirmation of the district CIP, but with a slight shift in the focus. He did question the pavement management program. The Transportation Plan only addresses applying 13 miles of chip seal, but only some would be chip sealing and some crack sealing. Howard explained what he thought the plan meant that the district does approx. 13 miles of chip seal per year. The plan explains what the district is currently undertaking. They talked about the district's pavement maintenance program. This data is put into iWorq. Howe explained how the iWorq program interprets the data. Mangan questioned if the Safety Study on Cougar Gulch Road was incorporated in the transportation plan. Howard said he thought the safety audits were too detailed for the Transportation Plan. Most of the safety audits are short term items. The district will hold another public hearing on the Transportation Plan.

Finnebott, Bennion, and SunUp Intersections

Howard said JUB is working on the new design. The design will have the stop sign on Sun Up Road. Mangan said he received a memo from Angela Comstock of JUB Engineers with the rationale on why they made the stop on Sun Up Road rather than Bennion Road. After reading their study, Mangan had a lot of confidence in the decision.

Update, Road #20, Sunny Slopes Road

Mangan indicated the district will need to set a date for a new hearing. He would like to have a checklist as guidance for the hearing. Mangan said Attorney Weeks was going to work with the courts to see if the district can introduce new evidence.

Howard brought out the fact that he has worked for both the disputing families and the clerk is related to one of the families. Mangan stated the board only looks at the facts and all the evidence presented when making decisions. Staff's familial relationships and friendships have no bearing on any decisions. This is a small area and there will be ties within the community. Johnson and Miller agreed.

Cave Bay Road within Cave Bay Community

Mangan asked if the district has received any additional information from the community or the one property owner. Howard did speak with the attorney representing the Hogan Family. He wanted clarification on what the district would do with his client's property. After discussion, he has decided to work towards a solution that both parties will find agreeable. The Hogan's property would not be disturbed. The district only needs permission to cross the property on the existing road. Subsequently, Howard received an email from the Cave Bay Home Owners Association. He informed them of the conversation with Hogan's attorney and they are all working in the same direction. Mangan reiterated, the district needs clear cut permission before the district can do any work.

New Business

WORK PROGRESS REPORT by Supervisor Howard

ON THE ROAD

Plowed snow and sanded roads as needed. When the winds settled down, the snow blowers were brought out to widen the roadways.

Howard said staff is looking at the cost of repairing the snow blowers or replacing them.

BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

JANUARY 25, 2017

Page 3

Magnesium-Chloride anti-icing was used after the roads cleared off and just prior to the most recent snow accumulation to prevent the building of a snow-floor. There are a few paved roads that are being used to test the usefulness of the product to the district's winter maintenance processes.

Mangan asked Howe his opinion on the anti-icing. Howe said he liked it. It creates a granulated snow which provides traction. When the snow floor breaks, there is less snow to take off the roadway. Howard said the cost savings will be in the number of times sand has to be applied compared to the number of times the mag is applied. Plus, the overtime spent to sand the roads.

When the rains came and melting of snow began, the crew checked the roads for running and pooling water and possible damage to the roadway. Where needed, the crew utilized what was necessary to get water off the roads (shovels, graders, loaders and ditching head).

IN THE SHOPS

Pickups

#65 – Replaced the Four Wheel Drive actuator.

Trucks

#105 – Replaced the clutch brake.

#115 – Replaced the plow lift cylinder.

#160 – Replaced both snow plow swing cylinders and repaired a hydraulic leak.

#165 – Replaced the fan and alternator belt.

#175 – Replaced the plow pump belt, exhaust under the cab, air fittings for the fan and adjusted the brakes.

#185 – Tightened belts.

#190 – Replaced the plow pump belt, windshield wiper motor, front slack adjusters, repaired sander grate and chain.

#290 – Replaced power steering pump, hydraulic lift cylinder, auger driveshaft and chain.

Road Grader

#300 – Replaced wear bit on the multi-angle front blade.

#305 – Replaced alternator belts and snow wing mounting bolts.

Loader

#445 – Repair blown gasket on the transmission.

Mower/Ditching tractor

#585 – Rebuilt the ditching head.

Planned work for this coming Month

- Winter maintenance as dictated by the weather.
- Cut brush in road rights-of-way.

District Security Systems

Howard informed the board he is looking at some options to change the security monitoring company. Howard explained the problems the district has been experiencing with the current company. He is going to meet with the company that current monitors the district office for fire. Howard will bring more information to the board.

BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

JANUARY 25, 2017

Page 4

Bills presented for approval

Miller MOVED that the bills be approved as presented on the check registers. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

The district's next regular meeting will be February 8.

Break – Mangan recessed the meeting at 10:00 a.m.

Reconvened – Mangan reconvened the meeting at 10:10 a.m.

Commissioners Comments

None.

Executive Session

Citing Idaho Code 74-206 (c) and (e) Chairman Mangan MOVED that the Board enter into executive session at 10:10 a.m. Richel called the roll with the commissioners voting as follows: Commissioner Johnson, aye; Chairman Mangan, aye; Commissioner Miller, aye.

The purpose of the executive session was to discuss a contract and right-of-way acquisition. Howard, Howe, and Richel were asked to stay for testimony.

Regular Meeting reconvened

Mangan reconvened the regular meeting at 10:19 a.m. No motions were made coming out of executive session.

Adjournment

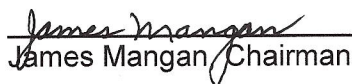
Mangan adjourned the meeting at 10:19 a.m.

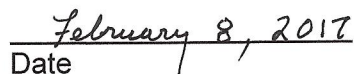
RESPECTFULLY SUBMITTED BY:



Carol Richel, Clerk/Treasurer

APPROVED BY:


James Mangan, Chairman


Date