

WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
June 14, 2023
9:00 A.M.

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner Phil Cooper and Commissioner George Miller present. Also present were Director of Highways Kevin Howard, Deputy Director Dustin Howe, Deputy Clerk Jennifer Weeks, Clerk, Charyl Ragan and: Matt Peak, Mike Orton, Ruedi Schuler, Susan Schuler, David Cower, Laura Winter, Tyler Bush, Jay Hassel.

APPROVAL OF AGENDA

Johnson entertained a motion to approve the agenda as presented. Cooper moved. Miller seconded. Johnson concurred. The motion passed unanimously.

CONFLICTS OF INTEREST ON AGENDA

Corinne Johnson, George Miller, and Phil Cooper each indicated no conflicts of interest with any item on the agenda.

APPROVAL OF MINUTES

Johnson entertained a motion to approve the minutes of the May 31, 2023, regular meeting. Cooper moved, Miller seconded, Johnson concurred. The motion passed unanimously.

Bid Opening minutes 6-5-2023, Johnson entertained a motion to approve the 6-5-2023 minutes, Cooper moved, Miller seconded, Johnson concurred. The motion passed unanimously.

PUBLIC HEARING for Bid opening for rock crushing, Highland bid \$561,950.00, Peak Sand and Gravel bid \$562,246.00, DeAtly Construction bid \$566,777.00. The bid packets will be reviewed, and the bid award notice will be provided to the chosen bidder.

PUBLIC COMMENTS AND GUEST INTRODUCTIONS

None.

OLD BUSINESS

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. Bent Blade Heights MIN 21-0105
David Cower is the developer and is here to comment on the subdivision, he stated that the development is not in Worley Highway District but in Post Falls Highway District, Kevin then stated that the district had just been provided with further information to support that is correct, the subdivision was not in Worley Highway District. Kevin stated he commented on the Kootenai County website to dismiss Worley Highway District comments and requirements.
2. CDA National Reserve, Major Subdivision, Loffs Bay Rd.:
Yesterday, June 13th, CDA National Reserve held a preconstruction meeting in preparation for the work to be accomplished this summer. When work begins on the roadways, the district will engage JUB for construction inspections.
3. Ranch at Cougar Creek, MIN20-0057 Approved. The district has yet to receive the final plat (Mylars) for signature. The "Payment In Lieu of Construction" fee is due prior to the district signing the final plat. No activity since June 3, 2021. No additional information this month.
4. Rocky Point Reserve, MIN20-0088:
Kootenai County is still working with the developer on naming of the roadways.

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I have no objection to the board signing the Final Plat when presented to Worley Highway District. No activity since July 19, 2022. No additional information this month.

5. Ferris Landing, MIN20-0089:

Kootenai County is still working with the developer on naming of the roadways.

I have no objection to the board signing the Final Plat when presented to Worley Highway District. No activity since July 27, 2022. No additional information this month.

6. Misty Vale, MIN21-0098:

This subdivision is proposed off Vogel Road. The district's review has been given to Kootenai County Community Development. No activity since October 7, 2022. No additional information this month.

7. Harwood Estates, MIN 22-0022

This subdivision is proposed adjacent to Meadowbrook Loop. I have reviewed the proposed subdivision and have no objection to the district signing the final plat pending one final review of the Mylar and receipt of the In Lieu of Construction Fees. No additional information this month.

8. Serenity View Estates, MIN 22-0028

This proposed subdivision is at the end of Fox Haven Rd. (private). Staff has reviewed the proposed subdivision and has commented to Kootenai County Community Development. The review was performed in-house. The remaining balance of the review fee deposit will be returned to the developer. No additional information this month.

9. Kellmer Acres MIN 22-0053

This proposed subdivision is adjacent to Stach Rd. The district review recommendations have been sent to Kootenai County Community Development.

10. Azure Estates MIN 22-0059

This proposed subdivision is accessed by way of Rockford Bay Rd. The district review recommendations have been sent to Kootenai County Community Development.

11. Messerly Addition

This proposed subdivision is accessed by way of US-95. The district had commented to Kootenai County Community Development and the Final Plat (Mylar) is presented for signature. Staff has no objection to the board signing the Mylar. Johnson entertained a motion to sign the mylars, Miller moved, Cooper seconded, Johnson concurred, the motion passed unanimously. Jennifer called roll, Johnson, aye, Miller, aye, Cooper, aye.

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

One Easement Acquisition has been agreed upon. No additional information this month.

2. Hull Loop Project:

The property owner in which the district made an offer has sought legal counsel. No additional information this month.

3. Mica Creek Bridge:

The district is waiting for the necessary documentation to apply for a sales tax refund. The asphalt surface will be applied this summer. No additional information this month,

4. Greensferry Road & Cougar Gulch:

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This has been added to the CIP and has been ranked. Jay Hassell P.E., JUB, requests board discussion. No additional information this month.

5. Greensferry Guardrail:
A site visit is scheduled for June 16th, 2023, with JUB and the team as the design engineers.
6. Loffs Bay Road Participation Project (Cost Share Paving):
The district has received the agreed upon funds from the group. No additional information this month.
7. Kidd Island Road:
The application for STP-Rural funding was submitted Friday, January 6, 2023. No additional information this month.
8. Right-of-way Exchange, Kootenai County Solid Waste:
Documents are being reviewed prior to delivery to Kootenai County Board of County Commissioners. KCBOCC will have a new resolution produced. Once all documents are gathered at WHD, a hearing will be scheduled. No additional information this month.
9. Cougar Gulch:
Laura Winter, P.E., Ruen Yeager & Associates presented the bids and explained the details. She proposed awarding the bid to Selland Construction Company with a bid of \$880,541.30. She has a prepared award letter and is requesting signature by the board. Johnson entertained a motion to approve, Miller moved, Cooper seconded, Johnson concurred, the motion passed unanimously. Johnson signed the award letter. Laura will present it to Selland Const.
10. Kidd Island Rd Speed Study:
Jay Hassel, P.E., JUB. Presented a speed study on Kidd Island Road, JUB is proposing to increase the speed limit in some areas of the road, also proposing increased signage in other areas. Johnson entertained a motion to approve the changes, Cooper moved, Miller seconded, Johnson concurred, the motion passed unanimously. Jennifer called roll, Cooper aye, Johnson, aye, Miller aye.

WHD Misc. Projects

1. Koth Road ROW Status:
A request for information was received. Staff and legal counsel have been compiling the information and will make it deliverable soon. No additional information this month.
2. CDA Tribe, Lake Creek Project:
This project is proposed for the improvement of fish passage under some of the district roads. Tribal Fisheries has applied for funding for this project. The district has been informed that Tribal Fisheries has been successful in their application and the funds have been obligated. No additional information this month.

NEW BUSINESS

1. Accounts Payable

Johnson moved that the bills be approved as presented on the A/P register. Miller seconded the motion. Cooper concurred. The motion passed unanimously.

2. Resolution 2023-02 Surplus Equipment

Johnson entertained a motion to approve the resolution, Miller moved, Cooper seconded, Johnson concurred, the motion passed unanimously. Jennifer called roll, Cooper, aye, Johnson, aye, Miller aye.

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WORLEY HIGHWAY DISTRICT
Resolution No. 2023-02

DECLARATION OF SURPLUS EQUIPMENT

WHEREAS, the Board of Commissioners of the WORLEY HIGHWAY DISTRICT found that the equipment described herein is no longer useful to the Worley Highway District and the Board finds it in the best interest of the public to sell the equipment; and

WHEREAS, Idaho Code §40-1309 provides that a public hearing shall be held and published in accordance with the provisions of Idaho Code §40-206, and at which hearing any person interested may appear and show cause that the equipment should not be sold;

WHEREAS, the commissioners of the WORLEY HIGHWAY DISTRICT have elected to put the following equipment out for auction at the next equipment auction.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby declare the following equipment as surplus:

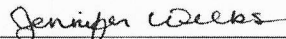
- 2010 FORD F250 Pickup
- 1994 WH Manufacturing Chip Spreader
- 1983 Kubota tractor
- Two Post vehicle hoist

RESOLVED this 14th day of June, 2023.


Corinne Johnson, Chairman of the Board


George Miller, Commissioner


Phil Cooper, Commissioner

ATTEST: 
Jennifer Weeks, Deputy Clerk

3. Upcoming Meetings:

June 28, 2023, WHD Board of Commissioners Meeting
July 12, 2023 WHD Board of Commissioners Meeting

4. Commissioner Comments:

Cooper expressed his gratitude for Jim Mangan and his exemplary service from an exemplary guy. Johnson and Miller agreed.

EXECUTIVE SESSION

Johnson entertained a motion to go into executive session, Cooper moved, Miller seconded, Johnson concurred, the motion passed unanimously. Jennifer called roll. Cooper, aye, Johnson, aye, Miller aye.

The Executive session started at 9:35 am and ended at 9:44 am. The regular meeting resumed at 9:45 am.

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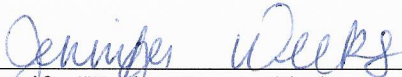
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ADJOURNMENT

Citing no further business, Johnson moved to adjourn the meeting at 9:45 a.m. Cooper seconded the motion, Miller concurred. The motion passed unanimously.

RESPECTFULLY SUBMITTED BY:




Jennifer Weeks, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chair



Date