

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
MARCH 29, 2017
9:00 A.M.**

MINUTES

Chairman James Mangan called the meeting to order at 9:00 a.m. with Commissioners George Miller and Dave Johnson present. Also present were Supervisor Kevin Howard, Clerk Carol Richel, and;

Angela Comstock, JUB Engineers
Dave Bobbitt, Community 1st Bank

Riannon Zender, JUB Engineers

Approval of Agenda

George Miller MOVED to approve the agenda as presented. Dave Johnson SECONDED the motion. James Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Chairman James Mangan asked if any board member had a conflict of interest with any item on the agenda. Commissioners Dave Johnson, James Mangan, and George Miller all indicated no conflicts.

Approval of Minutes

Miller MOVED to approve the minutes of the March 8, 2017 regular meeting. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Public Comments

None.

Old Business

Update, Road #20, Sunny Slopes Road

Howard said the board needs to schedule a new hearing date. This hearing is to take into consideration the new information being added by both parties. Howard recommended the May 25th meeting in order to get the notifications out and get all the parties together. The board agreed to the date.

Transportation Plan

Mangan asked if there were any changes from the draft. Angela Comstock said the only change was to update the comments that there were no public comments from the last meeting.

The following resolution was put into the record.

**RESOLUTION NO. 2017-01
Adoption of 2017 Transportation Plan**

WHEREAS, Worley Highway District has long recognized the value of adopting and implementing a long-range Transportation Plan, and

WHEREAS, the Transportation Plan process included numerous public meetings, public surveys, community outreach, and numerous briefings and updates to the Technical Advisory Committee, and

WHEREAS, Worley Highway District desires to develop, adopt and implement a comprehensive Transportation Plan to serve as a guideline to address local transportation needs, and

NOW THEREFORE, BE IT RESOLVED that the Worley Highway District hereby adopts the Worley Highway District 2017 Transportation Plan.

Mangan MOVED to approve Resolution 2017-01, adopting the Worley Highway District 2017 Transportation Plan. Richel called the roll with the commissioners voting as follows: Commissioner Johnson; aye; Chairman Mangan, aye; Commissioner Miller, aye. The motion PASSED UNANIMOUSLY.

Cave Bay Road within Cave Bay Community

Howard has not received any information from the either parties' attorney. He thought it may be a while before the district hears from the parties. Howard asked to have this item removed from the agenda.

The board agreed to removal.

2017 Election Update

Richel informed the board that there will be an election this year. Incumbent Dave Johnson is being challenged by Corinne Johnson for commissioner of Sub-district 2. The election will take place on May 16th. Mangan requested that Richel find out the polling places and if people can register on the same day.

Finnebott, Bennion, and SunUp Intersections

The district has received an additional professional service agreement from JUB for the Finnebott, Bennion, and SunUp Intersections. JUB will go out to drill for soil samples and take more surveys.

New Business

David Bobbitt, Community 1st Bank

David Bobbitt, representing Community 1st Bank introduced himself to the board. He said they are a community bank that was started in Post Falls. He wanted to talk to the board about its banking business. He stated they have a great program for municipalities. They lend back into the communities. He offered to do a comparison with the district's current service. He also said he really appreciated the district's efforts this winter, as he is a resident of the district.

WORK PROGRESS REPORT by Supervisor Howard

ON THE ROAD

The crew plowed snow, sanded and applied anti-icing on the roads as needed.

A couple crewmen are moving stockpiles at the Johnson Pit for the upcoming crushing. The preparation of the pit is not yet complete.

The crew checked roads for running and pooling water and possible damage to the roadway. Where needed, the crew utilized what was necessary to get water off the roads (shovels, graders, loaders and ditching head). "Water Over Road" signs were placed where needed. Some minor damage was repaired. Additional road damage is being assessed.

The crew was called in on Saturday, March 4th, for an emergency culvert repair. Temporary measures were made to hold the road until repairs can be made. Saturday March 11th the crew was call for an emergency culvert replacement on Cougar Gulch Road and a mud slide on Rockford Bay Road and again on Sunday.

The district has a few majorly damaged roads:

- Greensferry Road – Shoulder slide. Currently tarped to prevent further saturation from the rain. The slide area is narrowed to one lane of traffic. Jersey barriers, signage and traffic cones were placed to guide and protect the travelling public. There is also a ditch line wash further down the road that has been contained and will continue to be monitored.
Mangan felt the district should send a letter to the property owner. Howard will draft a letter.
- Cougar Gulch and Thompson Roads have had culverts fail. The culverts were due for replacement or repair but the additional runoff this year accelerated the failures. The one on Cougar Gulch was replaced, the one on Thompson was patched.
- Watson Road – A slide caused a shift in the roadway. Drainage was corrected last week but the road moved more over the weekend. More work on the drainage was done Monday of this week. We will continue to monitor the slide.
- Sunny Slopes Road – The road became soft for approximately 200 yards; one vehicle was stuck in the middle of the road. Geotextiles have been laid over the roadway and rock added to support vehicle travel. More work will be done to complete the repair after the road has begun to dry out.
- Rockford Bay Road was covered with mud from a slope failure on private property above the roadway. Crews cleaned the road and ditch. The owners of the failed slope are making repairs.
- Cave Bay Road developed a wash under the road adjacent to a 3' diameter culvert. Crews are currently filling in the wash and compacting the material around the culvert.

The board looked at a series of photos of the damage to each road.

Bobbitt asked when the load limits would be removed. Howard said with the last winter similar to this one, the district started removing the load limits around the 15th of April in the southern part of the district and as late as mid-May in the northern areas.

The three new dump trucks were added to the insurance, licensed and put into service.

The district assisted ITD and Heyburn State Park in opening the park road at the end of Conkling Road for traffic. The road is not maintained for winter traffic; therefore, it had about 18 inches of snow and ice on it. State Highway 5 developed a slide and passenger vehicle traffic was offered the choice to travel through the park. The park road sustained heavy damage from the traffic in just 24 hours. The road was then closed.

The crew held a safety meeting on the 20th.

The crew has been brooming the residual winter sanding material from the paved roads. The task is approximately 2/3rds complete.

IN THE SHOPS

Pickups

#10 – Serviced and rotated the tires.

#15 – Serviced.

#30 – Replaced water pump, serviced and replaced running boards.

#45 – Repaired the strobe light.

#90 – Serviced.

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Trucks

#155 – Repaired the snow plow flag holder.

#170 – Replaced the hydraulic hoses to the snowplow and the pivot bolt on the snowplow.

#185 – Removed the sander body and mounted the fifth wheel plate. Began work on the replacement sander.

#210 – Replaced front leaf springs, serviced, removed sander and mounted the dump box.

#220 – Rebuilt the mag-chloride pump, serviced and prepared for the spring mag applications.

#225 – Replaced the rear brakes and serviced.

#240 – Serviced, removed the sander body and mounted the dump body.

#245 – Serviced and repaired a light.

#250 – Replaced a u-joint in the driveline and repaired some air lines.

#255 – Removed the sander body and mounted the water tank body.

#260 – Mounted communication radios, fire extinguisher, first aid kit, etc.

#265 – Mounted communication radios, fire extinguisher, first aid kit, etc.

#270 – Mounted communication radios, fire extinguisher, first aid kit, etc.

#275 – Serviced.

Road Grader

#300 – Removed the snow wing and installed the bit system.

#305 – Removed the snow wing and installed the bit system. Serviced.

#315 – Removed the snow wing and installed the bit system. Serviced.

Street Broom

#740 – Installed the hydraulic pump and broom head.

Mower/Ditching Tractor

#585 – Replaced fan belt and tension pulley.

Planned work for this coming Month

- Make temporary or permanent repairs to damaged roadways.
- Prepare for and apply Magnesium-Chloride to graveled roads.

Bills presented for approval

Miller MOVED that the bills be approved as presented on the A/P check register and the payroll check register. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

The district's next regular meeting will be April 12. Mangan will not be available for that meeting.

Commissioners Comments

Mangan said that Senate Bill 1206 passed the house and senate. This bill includes the surplus eliminator with a 60/40 split with 40 percent going to the local jurisdictions. Senate Bill 1141 has also passed. This appropriates \$52 million for emergency funding. Kootenai County has declared a state of emergency. This allows government entities within the county to be eligible to receive some of the funds.

Break – Mangan recessed the meeting at 9:54 a.m.

Reconvened – Mangan reconvened the meeting at 10:02 a.m.

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Executive Session

Citing Idaho Code 74-206 (c) Chairman Mangan MOVED that the Board enter into executive session at 10:02 a.m. Richel called the roll with the commissioners voting as follows: Commissioner Johnson, aye; Chairman Mangan, aye; Commissioner Miller, aye.

The purpose of the executive session was to discuss right-of-way acquisition. Howard and Richel were asked to stay for testimony.

Regular Meeting reconvened

Mangan reconvened the regular meeting at 10:30 a.m. No motions were made coming out of executive session.

Adjournment

Mangan adjourned the meeting at 10:30 a.m.

RESPECTFULLY SUBMITTED BY:

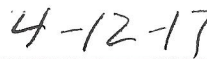


Carol Richel, Clerk/Treasurer

APPROVED BY:



George Miller, Vice-chairman



Date