

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
March 27, 2024  
9:00 A.M.**

**MINUTES**

Commissioner Phil Cooper called the meeting to order at 9 a.m. with Commissioner George Miller and Commissioner Corinne Johnson present. Also present were Director Kevin Howard, Deputy Director Dustin Howe, Clerk Charyl Ragan, and Deputy Clerk Jennifer Weeks.

Guests:

John Bauer

**Approval of Agenda**

Cooper moved to approve the agenda as presented. Miller seconded the motion. Johnson concurred. The motion passed unanimously.

**Conflicts of Interest on the Agenda**

Cooper asked if any board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller, and Phil Cooper each indicated no conflicts.

**Approval of Minutes**

Miller moved to approve the minutes of the March 13, 2024, regular meeting. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

**Public Comments and Guest Introduction**

None

**Old Business**

**John Bauer request to review Viewer's Report Right-of-way**

Johnson moved to deny the request for the district attorney to discuss this matter with John's attorney. Miller seconded. Cooper concurred. The motion passed unanimously.

**WHD Fee Schedule**

Miller moved to approve having a public hearing to adopt a revised Fee Schedule on April 10, 2024. Johnson seconded. Cooper concurred. The motion passed unanimously.

**Koth Road**

No New information this month.

**Rockford/Loffs Intersection**

ROW acquisitions in process.

**Kidd Island Project-ROW Acquisition**

ROW acquisitions in process.

**Greensferry Guardrail**

Kevin presented to the board the recently updated Gantt Chart for the Greensferry Guardrail project. He indicated on the chart the progress to date and noted two benchmarks to watch for:

the Final Design and PS&E (Plans, Specifications, and Estimates) were expected to be completed.

### **New Business**

#### **Investment Transfer**

Miller moved to allow the clerk to move bond \$ to the LGIP account. Johnson seconded. Cooper concurred. The motion passed unanimously.

### **Work Progress Report**

#### **On The Road**

The crew plowed snow, sanded, and applied anti-ice to roadways as needed.

Many of the graveled roads were developing potholes this month, as is the norm for wet weather. Crews hauled light loads of gravel to fill the potholes. This work is temporary at best due to the water being held in the potholes, but it does give the traveling public a smoother ride for a while.

Roads were checked district wide for water runoff damage due to rain and melting snow. Water was channeled off and away from the road as needed.

Crew began sweeping the roads to remove winter sanding material.

Some crewmembers repaired signs. A list of signs needing repaired was created by survey of them the last couple of months.

Four crew members went to an aerial man-lift training course as East Side Highway District.

Woody debris was dumped in the middle of Setters Road west of Drechsel Road. The crew cleaned it up immediately after being notified of the problem.

Full grading began on the graveled roads west of Worley on the 18<sup>th</sup>. Three graders were working in conjunction with each other in this area.

Rose Creek Road had a full pad of gravel hauled on it as it has been several years since it was graveled last and needed it.

Four crewmembers attended the SEEP Certification class for continuing education.

#### **Planned work for this coming Month.**

Grading, Graveling, Mag-Chloride application, Brooming, Asphalt road patching.

#### **In The Shops**

Deputy Director Dustin Howe has prepared a shop report for the board.

#### **Accounts payable register presented for approval.**

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Miller moved that the bills be approved as presented. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

**Upcoming Meetings**

April 10, 2024, WHD Board meeting 9 am

April 11, 2024, KMPO 1:30 pm.

April 24, 2024, WHD Board meeting 9 am

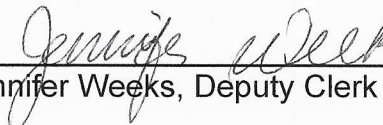
**Commissioner Comments**

none

**Adjournment**

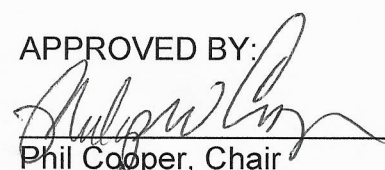
Citing no further business, Miller moved to adjourn the meeting at 9:50 a.m. Johnson seconded the motion. Cooper concurred. The motion passed unanimously. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:

  
\_\_\_\_\_  
Jennifer Weeks, Deputy Clerk

*4-10-24*  
\_\_\_\_\_  
Date

APPROVED BY:

  
\_\_\_\_\_  
Phil Cooper, Chair

*4-10-24*  
\_\_\_\_\_  
Date