

WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
May 10, 2017
9:00 A.M.

MINUTES

Chairman James Mangan called the meeting to order at 9:00 a.m. with Commissioners George Miller and Dave Johnson present. Also present were Supervisor Kevin Howard, Clerk Carol Richel, and;

Colin Haffner, Camp Cross
Rob Clark, Greensferry Road

Tadd Isaacson, HMM Engineering

Approval of Agenda with Amendment

The district received a request to move the Road #20 Validation Hearing to the end of June due to health reasons with one of the parties. Since notice must be mailed 30 days prior to the hearing, the board needed this item to be included in this meeting.

George Miller MOVED to approve the agenda with the addition of Road #20 (Sunny Slopes Road) Validation Hearing. as presented. Dave Johnson SECONDED the motion. James Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Chairman James Mangan asked if any board member had a conflict of interest with any item on the agenda. Commissioners Dave Johnson, James Mangan, and George Miller all indicated no conflicts.

Approval of Minutes

Miller MOVED to approve the minutes of the April 26, 2017 regular meeting. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Public Comments

None.

Old Business

Staff Report by Supervisor Kevin Howard

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. Hager Estates, Minor: Status Report

I will be visiting Attorney Susan Weeks tomorrow to discuss several items of the district's that are in her care. I will get a status update on this item and discuss possible changes to the direction we are going. However, the district's first priority is the work being done for the Kidd Island Road Project.

Mangan asked Howard to inquire with Weeks about the status of the rights-of-way adjacent to tribal lands being transferred into BIA Trust.

2. The Club at Rock Creek, Major Subdivision:

The Road Development Agreement Addendum and the old rights-of-way within the subdivision are among those topics that I will discuss with the district's attorney.

Mangan said the traffic analysis showed, after full build out, Rockford Bay Road would have a service level of D. The levels are categorized by how long a vehicle has to wait at a stop sign. Howard said this would be at the intersection with Highway 95; and is due to the projected traffic on Highway 95. Howard said he could forward the study to the Idaho Transportation Department, District 1, to help with planning for future improvements by ITD. Mangan said the district would not require any additional work from the Club at Rock Creek based on this analysis.

3. Abigal Acres, MIN17-0011:

This minor subdivision is off of Greensferry and adjacent to Ridge Line Lane. The application has been sent out for review.

Howard said this has been sent to HMM Engineering for review. Rob Clark asked the board about the in lieu of construction fees. He said one of the lots is under contract. He requested that the payment be made in full before the plat is signed. Howard said he was hesitant to accept funds until the subdivision has been approved. The district will need to execute a road development agreement that includes the description from the plat of the lots. Mangan said the board would not be opposed to a payment schedule. Richel reminded the board that there is now a flat fee and interest that applies. She will send the resolution to Clark.

Rob Clark left at 9:20 a.m.

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

Susan Weeks has placed the right-of-way acquisition for this intersection next on her list of tasks for the district following the Kidd Island Road acquisitions. **No additional information this month.**

2. Kidd Island Road Project: Status Report

Dan Coonce, P.E., Local Highway Technical Assistance Council, informed me that LHTAC entered into an agreement with Bionomics Environmental, Inc. for Aquatic Habitat Assessments. The details of the agreement have been sent to ITD for approval.

3. Tall Pines Road/Loffs Bay Road Intersection: Status Report

This project is slated on the district's Capital Improvement Plan for construction in 2017. I recommend moving this project out a year or two due to the slide repairs that need to be done. This may entail revisiting the CIP.

Howard said, with the added workloads due to the two slides it would be in the district's best interest to delay the project. This would free up the crew to work on the two slides before winter. The board would like to review the CIP in June.

Miller MOVED to delay the Tall Pines Road/Loffs Bay Road Intersection project for one year. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

4. Finnebott, Bennion & Sun Up Intersections:

Additional survey is complete along with geotechnical exploration. Angela anticipates the geotechnical summary memorandum will come this week – they encountered bedrock within the Finnebott alignment (where the first bench exists) and we will want to discuss their findings with you as soon as they are in hand.

5. Burton Road Bridge:

Currently, JUB is working on a bridge design that will allow for a span less than 20 feet.

This will prevent the need for State inspection. JUB sent the Tribe its survey files and Angela plans to follow up in the short term on their hydraulics/scour analysis – we need to keep marching forward to confirm the span so we can get moving on bridge plans and guardrail retrofitting.

Howard has received a verbal commitment from the tribe for funds to help with the project.

6. Greensferry Road Slide:

I met with Jay Hassell and Angela Comstock, JUB, on site yesterday to discuss some concerns and the finer details to be applied to the repair design. The plans are nearly complete. The district should be receiving them soon.

Howard said the plans are similar to the adjacent repairs made in the 1990's.

7. Watson Road Slide:

The district is waiting to hear back regarding funding. Once it is determined whether or not there will be emergency funding, the district will move ahead with engineering.

Howard requested that the district start with the engineering soon. He would like it engineered in two phases. The first is inside the right-of-way and the second is correcting the problems outside the right-of-way; ensuring that the two designs will work together. Johnson asked if any core drilling had been done on slides like this in the past. Howard said the district had not core drilled in the past.

Miller MOVED the authorize engineering of the Watson Road Slide. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

WHD Misc. Projects

1. 2018 LHSIP Grant – Delineators & Signage:

Dustin and I began preparing for this project. We are making a materials list as they pertain to the nine locations in which the district will improve signage and delineation. This is a bit early but the district will be able to order the materials the moment the funding cycle allows the purchase to be made. **No additional information this month.**

2. Conkling Road Speed Study:

The speed study has been completed. There are a couple recommendations from JUB. I concur with JUB's recommendation to reduce the speed limit at the East end of Conkling Road. There are pro's and con's to JUB's recommendation on the remainder of Conkling Road which I would like to discuss.

Howard felt the district should accept the recommended speed determined by the study on the east end of Conkling Road. Mangan asked if there would need to be a speed reduced ahead sign. Howard said yes since it is a decrease of more than 15 mph. The study showed that the rest of the road could have the speed increased to 55 mph. Howard felt increasing the speed on that portion of the road may cause drivers to drive faster than the posted speed. The board discussed how to keep people safe when coming out of their driveways if the board increased the speed. They thought it would be best to keep that section of road at 50 mph. Mangan questioned the traffic counts east bound and west bound. Howard thought there was a problem with one of the traffic counters.

Miller MOVED to change the speed limit on Conkling Road to 35 mph just west of the intersection with Bella Vista Road and east to the edge of Heyburn Park. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Johnson asked Howard if he was helping to get funding through FEMA for the road through Heyburn Park that connects to Conkling Road. He stated that Benewah County is working to get funding to improve the road along with the repairs to Highway 5. Howard said he would be happy to assist with its funding request.

New Business

Request to place Camp Cross sign on Rockford Bay Road

Colin Haffner, representing Camp Cross introduced himself to the board. He said they would like to place a directional sign near the intersection of Rockford Bay Road and Loffs Bay Road. He would like to place the sign adjacent to Rockford Bay Road. He showed them the proposed sign. Mangan suggested removing the logo and placing an arrow on the sign.

Miller MOVED to approve placing a "Camp Cross" directional sign on Rockford Bay Road. Johnson SECONDED the motion. The motion PASSED UNANIMOUSLY.

Haffner left at 10:00 a.m.

Request from property owner near Frost and Rew Roads

The district received a request to improve Frost and Rew Roads. The owners were informed that neither road is on the district's Capital Improvement Projects list which goes out to 2032. The district has not received a response.

Status of Emergency Funding

Richel reported that the district has sent in applications for Idaho Disaster Relief Money, FHWA, and Idaho Emergency Relief Funds for help in repairing the slides on Greensferry Road and Watson Road. The district has not received word if it will receive any of the funds. Mangan said that the roads must be repaired. Howard said the engineering on Greensferry will be completed within the next two weeks and be ready for construction. The crew has a very busy construction season planned. Howard has asked Asst. Supervisor Howe to try to trim the schedule. Miller agreed that these two slides must be fixed this year. Howard said that the Greensferry repairs are labor intensive. Traffic control will be hired out for this project.

Road #20 Road Validation

The district has received a request to move the hearing for the validation of Road #20 to June 28 due to health reasons.

Miller MOVED to change the Road #20 validation hearing to June 28. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Bills presented for approval

The board discussed the progress on the new fuel island computers. Johnson questioned the heater and box invoice. Howard said this was to build a heat system on the new sander to keep the sand from freezing in the box.

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Miller MOVED that the bills be approved as presented on the A/P check register and the payroll check register. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

There is a meeting of the AHDKC tomorrow at 3:30 p.m. The next highway district meeting is on Thursday, May 25.

Commissioner Comments

None.

Adjournment


Mangan adjourned the meeting at 10:27 a.m.


RESPECTFULLY SUBMITTED BY:



Carol Richel, Clerk/Treasurer

APPROVED BY:


James Mangan, Chairman


Date