

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
November 29, 2023
9:00 A.M.**

MINUTES

Commissioner Phil Cooper called the meeting to order at 9 a.m. with Commissioner George Miller and Commissioner Corinne Johnson present. Also present were Director Kevin Howard, Deputy Director Dustin Howe, Clerk Charyl Ragan, and Deputy Clerk Jennifer Weeks.

Approval of Agenda

Cooper moved to approve the agenda as presented. Miller seconded the motion. Johnson concurred. The motion passed unanimously.

Conflicts of Interest on the Agenda

Cooper asked if any board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller, and Phil Cooper each indicated no conflicts.

Approval of Minutes

Miller moved to approve the minutes of the November 8, 2023, regular meeting, and November 14, 2023 special meeting. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

Public Comments and Guest Introduction

none

Old Business

23-24 Approved Budget Documentation signed by the board.

Koth Road

The attorney is working on setting a court date.

Rockford/Loffs Intersection

Working on ROW acquisition

Kid Island Project-ROW Acquisition

Final offers are ready to be sent out on the last few ROW acquisitions.

Greensferry Guardrail

JUB is working on documentation to be signed.

New Business

Work Progress Report

On The Road

Graveled roads received their final grading for the year and as we enter winter.

A weather front caused the crew to check for downed trees and for damaging water runoff. On separate occasions, there were a couple after hours callouts for tree removal.

Three crewmen attended T2 training via ZOOM this month.

Ditch and culvert cleaning was done to ensure water conveyance in selected areas.

The crew was honored with a luncheon from appreciative residents. Additionally, a second luncheon was provided by Plummer-Gateway Highway District in appreciation of the cooperative efforts throughout the year.

The night inspection of the road signs was conducted to ensure that they are visible to drivers during the evening hours.

Winter sanding material was staged at the Worley Shop.

Planned work for this coming Month.

Snowplow equipment preparation.

Ditching and culvert cleaning or replacement as needed.

Winter road maintenance (i.e., snow plowing, sanding and anti-icing).

In The Shops

Deputy Director Dustin Howe has prepared a shop report for the board.

Accounts payable register presented for approval.

Miller moved that the bills be approved as presented. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

Upcoming Meetings

December 13, 2023. WHD Board meeting 9:00 a.m.

December 14, 2023, KMPO 1:30 p.m.

December 27, 2023, WHD Board meeting 9:00 a.m.


Commissioner Comments

none


Adjournment

Citing no further business, Cooper moved to adjourn the meeting at 9:28 a.m. Johnson seconded the motion. Miller concurred. The motion passed unanimously. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:



Jennifer Weeks, Deputy Clerk

APPROVED BY:


Phil Cooper, Chair

12-15-23

Date