

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
October 25, 2023  
9:00 A.M.**

**MINUTES**

Commissioner Phil Cooper called the meeting to order at 9 a.m. with Commissioner George Miller and Commissioner Corinne Johnson present. Also present were Director Kevin Howard, Deputy Director Dustin Howe, Clerk Charyl Ragan, and Deputy Clerk Jennifer Weeks.

**Approval of Agenda**

Cooper moved to approve the agenda as presented. Johnson seconded the motion. Miller concurred. The motion passed unanimously.

**Conflicts of Interest on the Agenda**

Cooper asked if any board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller, and Phil Cooper each indicated no conflicts.

**Approval of Minutes**

Cooper moved to approve the minutes of the October 11, 2023, regular meeting. Miller seconded the motion. Johnson concurred. The motion passed unanimously.

**Public Comments and Guest Introduction**

None

**Old Business**

**Koth Road**

WHD Attorney is filing for court date.

**Rockford/Loffs Intersection**

Offer to go out this week for ROW.

**Kid Island Project-ROW Acquisition**

Working on ROW acquisitions with residents.

**New Business**

**Greensferry Guardrail**

Miller entertained a motion to sign a check for \$36,733 to IDT to increase funds for the guardrail project due to increased cost. Cooper moved, Johnson seconded, Miller concurred. The motion passed unanimously.

**Work Progress Report**

**ON THE ROAD**

The Belgrove Road enhanced maintenance project is complete. Most of the crew have been working on it throughout the month of October.

Many of the graveled roads have been graded and some of them a couple of times this month in preparation for winter.

A few of the crew went to East Side Highway District with the district's oil distributor and two dump trucks to assist with a couple late season seal coats.

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Last month a few of the crew prepped the Johnson Quarry for the crushing process. That said, the crusher is moving into the Johnson Quarry this week and will be producing material soon.

**IN THE SHOPS**

Deputy Director Dustin Howe has prepared a shop report for the board.

**Planned work for this coming Month.**

Snowplow equipment preparation.

Ditching and culvert cleaning or replacement as needed.

Snow removal.

**Accounts payable register presented for approval.**

Cooper moved that the bills be approved as presented. Miller seconded the motion. Johnson concurred. The motion passed unanimously.

**Upcoming Meetings**

November 8, 2023. WHD Board meeting 9:00 a.m.

November 14, 2023, Public Open House 4-7 pm

November 9, 2023, KMPO 1:30 p.m.

November 29, 2023, WHD Board meeting 9:00 a.m.

**Commissioner Comments**

none

**Adjournment**

Citing no further business, Cooper moved to adjourn the meeting at 9:38 a.m. Miller seconded the motion. Johnson concurred. The motion passed unanimously. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:

  
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Jennifer Weeks, Deputy Clerk

APPROVED BY:

  
\_\_\_\_\_  
Phil Cooper, Chair

11/8/2023  
Date