

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
April 24, 2024  
9:00 A.M.**

**MINUTES**

Commissioner Phil Cooper called the meeting to order at 9 a.m. with Commissioner George Miller and Commissioner Corinne Johnson present. Also present were Director Kevin Howard, Deputy Director Dustin Howe, via phone, Clerk Charyl Ragan, and Deputy Clerk Jennifer Weeks.

Guests: Hannah Grimm, JUB and Amy Manning, III-A

**Approval of Agenda**

Miller moved to approve the agenda as presented. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

**Conflicts of Interest on the Agenda**

Cooper asked if any board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller, and Phil Cooper each indicated no conflicts.

**Approval of Minutes**

Miller moved to approve the minutes of the April 10, 2024, regular meeting. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

**Public Hearing, Equipment Sale Bid Opening**

The district did not receive any bids for the sale of the 1994 Caterpillar 140G.

Miller moved to sell the equipment at public auction as outlined in the resolution in the event that no bids came in. Johnson seconded. Cooper concurred. The motion passed unanimously.

**Public Comments and Guest Introduction**

None

**Old Business**

**WHD Master Transportation Plan**

Miller moved to approve the master plan submitted by JUB engineering. Johnson seconded. Cooper concurred. The motion passed unanimously.

**Koth Road**

No additional information this month.

**Rockford/Loffs Intersection**

The district will be doing a bid opening on 4/30/2024 at 2pm at the district office, the district then has 60 days to award the bid for this project.

**Kidd Island Project-ROW Acquisition**

ROW acquisitions in progress.

### **Greensferry Guardrail**

JUB is completing the final design and will be submitting it in May, the desired timeframe for the start of the project is 2025.

### **New Business**

III-A Annual Report presented by Amy Manning

### **Work Progress Report**

#### **On The Road**

In preparation for the mag-chloride application, gravel was added to roads in sub-district 3 that appeared to be deficient. The crew continued this process as they headed north to and through sub-district's 2 and 1. Road Graders followed the trucks to blend the additional gravel into the roadway.

The remaining load limits for spring breakup were lifted on April 1<sup>st</sup>.

The crew worked on a drainage issue in the ditch line near an approach on Carnie Road. They also replaced two culverts on Finnebott Road.

Glass beads used for the pavement markings (painted lines and stop/yield bars) were picked up in Post Falls.

Some trees that posed a threat to the districts gate were removed at the Sunup Yard

Five crewmen went to a mag-chloride class hosted at Envirotech in Post Falls. This also included some information and instruction for road grading practices.

The district took delivery of the Kenworth snowplow truck that was ordered a couple years ago. There was time lost as a hood design to improve durability was implemented. Combined with the tail end of Covid-19 supply chain interruptions, it took longer than expected to be built and delivered.

The application of magnesium-chloride as a road stabilizer began Monday, April 22<sup>nd</sup>.

### **Planned work for this coming Month.**

Grading, Graveling, Mag-Chloride application, Asphalt road patching.

### **In The Shops**

Deputy Clerk Jennifer Weeks has prepared a shop report for the board.

### **Accounts payable register presented for approval.**

Miller moved that the bills be approved as presented. Johnson seconded the motion. Cooper concurred. The motion passed unanimously.

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**Upcoming Meetings**

May 8, 2024, WHD Board meeting 9 am

May 9, 2024, KMPO 1:30 pm.

May 29, 2024, WHD Board meeting 9 am

**Commissioner Comments**

none

Cooper moved to go into Executive Session for Pending Litigation, Idaho code 74-206 (1) (f) and Right-of-way acquisitions, Idaho code 74-206 (1) (c). Johnson seconded; Miller concurred the motion passed.

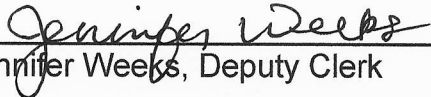
Jennifer called roll, Johnson, aye, Cooper aye, Miller aye.


The regular meeting resumed at 10:10 am.

**Adjournment**


Citing no further business, Miller moved to adjourn the meeting at 10:10 a.m. Johnson seconded the motion. Cooper concurred. The motion passed unanimously. Meeting adjourned.


RESPECTFULLY SUBMITTED BY:

  
\_\_\_\_\_  
Jennifer Weeks, Deputy Clerk

  
\_\_\_\_\_  
Date

APPROVED BY:

  
\_\_\_\_\_  
Phil Cooper, Chair

  
\_\_\_\_\_  
Date