

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
AUGUST 14, 2019  
9:00 A.M.**

**MINUTES**

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner George Miller present and Commissioner Phil Cooper appearing telephonically. Also present were Supervisor Kevin Howard; District Clerk/Treasurer Carol Richel; Administrative Assistant Tomi Maynard; and:

Greg Schmidt, Boutwell Dr

Steve Young, Watson Rd

**APPROVAL OF AGENDA**

Cooper MOVED to approve the agenda as presented. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**CONFLICTS OF INTEREST ON AGENDA**

Chairman Corinne Johnson asked if any Board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller and Phil Cooper each indicated no conflicts.

**APPROVAL OF MINUTES**

Cooper MOVED to approve the minutes of the July 30, 2019 regular meeting. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Cooper moved to approve the minutes of the July 31 and August 7 Budget Workshops. Miller SECONDED the motion Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**PUBLIC COMMENTS**

Greg Schmidt is here to request a permit to pave the portion of Boutwell Drive in front of his home. Boutwell Drive is publicly owned, but privately maintained. Howard commented that the board has previously issued permits for private parties to perform surface treatments on roadways, but added that a decision cannot be made today, as this issue was not listed on the agenda. Johnson requested that Mr. Schmidt's issue be placed on the agenda for the Board meeting on August 28.

**Speed Limit Sign Request, Stephen Young**

The District recently purchased and installed a speed limit sign on Watson Road, that is equipped with a speed radar, that triggers flashing lights if a vehicle is moving faster than the posted speed limit. Young believes that the sign has made a significant difference in the amount of speeding that occurs in that area, and would like to donate the funds to add an additional sign on a different portion of Watson Road. He also suggests, when this sign is installed, that the District consider moving the existing 20 mph sign closer to the intersection of Watson and Vogel.

Miller MOVED to allow staff to accept the donation for, and coordinate installation of, a radar sign, as well as assess the need for additional standard issue speed limit signs on Watson Road. Cooper SECONDED. Johnson CONCURRED. Motion PASSED UNANIMOUSLY.

**Old Business**

**Staff Report by Supervisor Kevin Howard**

**Kootenai County Community Development**

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. Hager Estates, Minor, Status Report, Loffs Bay Rd,;  
Susan Weeks has begun legal action to settle this matter. No additional information this month.

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2. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:  
The Club at Rock Creek has completed the installation of a culvert on Loffs Bay Road where it was determined one was needed as evident after a major rain event.
3. Russu Addition, Minor Subdivision, Vogel Road:  
Staff has not heard from Eli since he attended the district meeting on January 30, 2019. **No additional information this month.**
4. Ritz Ranch, Minor Subdivision, Loffs Bay Rd.:  
I checked with Kootenai County as to the status of this subdivision and was told that it is "On Hold" in their office. **No additional information this month.**
5. Lake Vista Estates, Minor Subdivision, Bennion Rd.:  
The Final Plat (Mylar) has been brought to the district with a request for signature. The district's signature is subject to the executed Road Development Agreement and receipt of the Payment in Lieu of Construction Fees. **No additional information this month.**
6. Black Rock PUD Amendment:  
This PUD will not have a plat requiring a signature from the district's board until the developer applies for a Condominium Plat or equivalent. At that time this board will have signature authority. Therefore, the Road Development Agreement will be tied to the subsequent plat application. The agreement is currently being drafted. **No additional information this month.**

**WHD Construction Projects**

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report  
Discussion: shall the district try for STP-Rural funding again or shall staff explore other means of funding and/or construction? **No additional information this month.**
2. Kidd Island Road Project: Status Report  
Attorney Susan Weeks and I met with two property owners to discuss the impacts of the project adjacent to their property. At the conclusion of the meetings, agreements were solidified. All right-of-way needs should be secured by the end of this month.  
  
Some additional "right of entry" agreements need to be made. These agreements give the contractor permission to enter onto the subject properties to complete blend the driveways into the new roadway.  
  
Army Corp permit is pending. Once the permit is issued, J-U-B will start on the wetland mitigation. The district will be purchasing wetland credits.  
  
There has been discussion with LHTAC regarding the estimated construction costs as they exceed the funding limits. There may be a need to Phase the project or additional funding secured to get it completed in its entirety.
3. Finnebott, Bennion & Sun Up Intersections:  
**No additional information this month.**
4. Watson Road Slide:  
Big Sky ID Corporation is waiting to hear back for the Coeur d'Alene Tribe regarding some verbiage in the TERO agreement. Once this is fully understood by Big Sky they will begin the project.



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5. Hull Loop Project:

J-U-B has been working on a conceptual layout for the segment of Hull Loop that has multiple sharp corners in a short distance. The layout is presented today for approval by the board. Additionally, staff and J-U-B seek guidance as to proceeding with the right-of-way task.

**WHD Misc. Projects**

1. Koth Road ROW Status:

Many complaints have been received as to the un-neighborly conduct toward them concerning this public right-of-way. I have forwarded the complaints to the district's attorney. Attorney Weeks has made a request to the courts for a successor arbitrator.

2. Validation of road #20:

No additional information this month.

3. Capital Improvements Projects

Richel presented an updated version of the CIP, based on discussion and direction from the Board at the Budget Workshops.

Miller MOVED to approve the updated CIP. Cooper SECONDED the motion. Johnson CONCURRED. Motion PASSED UNANIMOUSLY.

Potential Funding	Ranking	Total Points	Project/Roadway	Project Type	Project Description	Start Date	Sum of Total District Cost
Federal	1	46	Kidd Island Rd. (Construction)	Rebuild	US 95 to Hull Int. 2 miles (\$2,572,557 with 7.34% match for the 1st 2 mi.)	2019	\$188,826.00
	2	41	Rockford Bay Rd	Rebuild	Marina to 95 2.5 miles (\$1,900,000 fed, 7.34% match)	2024	\$139,460.00
	3	39	Kidd Island Rd. (ROW)	Right of w	US 95 to Hull Int. 2 miles (\$334,947 with 7.34% match for the 1st 2 mi.)	2017	\$24,585.00
			Kidd Island Rd. (Design)	Engineeri	US 95 to Hull Int. 2 miles (\$507,000 with 7.34% match for the 1st 2 mi.)	2011	\$37,214.00
	5	32	Rockford Bay Rd	Engineeri	Marina to 95 2.5 miles (\$1,900,000 fed, 7.34% match)	2017	\$91,101.51
			Sign Grant	Signs	Replace or Add Signs	2018	\$4,258.00
	7	25	Rockford Bay Rd	Right of w	Marina to 95 2.5 miles (\$1,900,000 fed, 7.34% match)	2018	\$17,850.00
	8	21	Blitter Rd	Rebuild	End of asphalt to Cave Bay Rd (\$1,930,000 federal, 7.34% match)	2029	\$141,662.00
	9	19	Sun Up Bay Road	Rebuild	Rebuild: Ness Rd. to Boat Launch (3.3 miles) \$2,970,000	2032	\$217,998.00
<b>Federal Total</b>							<b>\$862,954.51</b>
WHD/Con	1	48	Rockford Bay/Loffs Bay Intersection	Right of w	Intersection reconstruction	2016	\$50,000.00
	2	44	Bennion and Finnebott Int.	Engineeri	Engineering	2016	\$90,000.00
			Watson Road Slide	Engineeri	Engineering	2017	\$100,000.00
	4	43	Bennion and Finnebott Int.	Right of w	Sight dist. Improvement	2018	\$19,920.60
			Sun Up Bay and Bennion Rds Int.	Engineeri	Engineering	2016	\$90,000.00
	6	41	Rockford Bay/Loffs Bay Intersection	Constructi	Intersection reconstruction	2018	\$400,000.00
	7	40	Sun Up Bay and Bennion Rds Int.	Right of w	eliminate "Y" configuration	2018	\$26,016.93
	8	34	Bennion and Finnebott Int.	Rebuild	Sight dist. Improvement	2019	\$1,012,600.00
	9	32	Sun Up Bay and Bennion Rds Int.	Rebuild	eliminate "Y" configuration	2020	\$403,200.00
			Watson Road Slide	Repair	Repair Slide	2019	\$1,590,000.00
	11	28	Williams Bridge	Bridge	Replace bridge	2032	\$17,000.00
	12	27	Hull Loop	Right of w	ROW	2022	\$30,000.00
	13	26	Watson Road	Rebuild	Reconstruct	2032	\$571,980.00
			Greensferry Road Speed Study	Study	Speed Study	2019	\$2,500.00
	15	25	Hull Loop	Engineeri	Engineering	2019	\$120,000.00
	16	18	Conkling Park Dr	Rebuild	f/end of pavement along Carey Bay.50 miles	2034	\$725,000.00
			Hull Loop	Reconstru	Reconstruct & Realign Beginning 1670 Ft West of Tumblestone	2029	\$708,000.00
	18	7	Loffs Bay Rd	Rebuild	f/Tall Pines Rd for .41 miles	2022	\$615,000.00
<b>WHD/Contracted Total</b>							<b>\$6,571,217.53</b>
Enhanced	1	45	Rockford Bay Rd	Rebuild	f/Solitaire Rd to Loffs Bay Rd 1 mile	2020	\$65,601.00
	2	44	Cougar Gulch Road	(blank)	Station 31+00 to 45+00	2020	\$42,000.00
					Station 75+50 to 89+00	2020	\$20,250.00
	4	34	Hull Loop	(blank)	.5 miles	2018	\$70,000.00
	5	32	Cottonwood Road	Rebuild	From Ator Hill S .25 Miles	2020	\$32,500.00
					From Ator Hill S 1.1 Miles	2022	\$41,160.00
	7	30	Watson Road	Safety	Remove Rock Outcropping	2019	\$16,000.00
			Cottonwood Road	Rebuild	From Ator Hill S .85 Miles	2021	\$110,500.00
	9	27	Hamaker Road	(blank)	.84 miles	2023	\$117,600.00
	10	24	Rolling Hills	(blank)	Larson to Bloomsburg 3.0 miles	2026	\$32,000.00
	11	23	Dower Road	(blank)	.67 miles	2018	\$71,000.00
			Thompson Rd	Safety	Improve base, sight dist, curve radii .58 miles	2021	\$61,500.00
			Watson Bridge Replacement	Bridge	Replace bridge with purchased bridge under 20 feet	2022	\$94,650.00
	14	22	Rolling Hills	(blank)	Larson to Bloomsburg 3.0 miles	2025	\$109,000.00
	15	16	Rolling Hills	(blank)	Larson to Bloomsburg 3.0 miles	2024	\$69,000.00
<b>Enhanced Maint. Total</b>							<b>\$952,761.00</b>
<b>Grand Total</b>							<b>\$8,386,933.04</b>

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**New Business**

1. Employee Breakfast

The employee appreciation breakfast has been scheduled for 7:00 AM on Thursday, October 3 at the Breakfast Nook in Coeur d'Alene.

2. Land Donation, Hamaker Road, Survey Cost Share Request

Kelly Buroker is listed as the owner of a parcel that seems to be misplaced ROW. He wants to return the property to the District in the form of a donation, but is requesting that the District contribute \$1000 towards the cost of having the property surveyed.

Johnson MOVED to approve staff to provide Kelly Buroker with \$1000 for the purpose of surveying the parcel to be donated. Miller SECONDED the motion. Cooper CONCURRED. The motion PASSED UNANIMOUSLY.

3. Speed Limit Sign Request, Stephen Young

Addressed earlier in the meeting.

4. 2019 PERSI Update meeting discussion

Richel, Howard, Johnson, and Miller all attended the Overview of the financial security of PERSI meeting in Coeur d Alene. Overall, PERSI is strong and stable. It was reported that there may be changes in the future, due to imbalances in the Rule of 90 versus Rule of 80.

5. Bills Presented for Approval, and Discussion of Finances:

Johnson MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Miller SECONDED the motion. Cooper CONCURRED. The motion PASSED UNANIMOUSLY.

6. Upcoming Meetings:

Regular Meeting Wednesday, August 28 2019

7. Commissioner Comments:

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

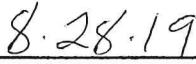
Miller MOVED to adjourn the meeting at 9:56 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

  
\_\_\_\_\_  
Tomi Maynard, Administrative Assistant

APPROVED BY:

  
\_\_\_\_\_  
Corinne Johnson, Chairman

  
\_\_\_\_\_  
Date