

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
FEBRUARY 27, 2019  
9:00 A.M.**

**MINUTES**

Chairman James Mangan called the meeting to order at 9:03 a.m. with Commissioner Corinne Johnson appearing telephonically, and Commissioner George Miller present. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, Administrative Assistant Tomi Maynard and;

Phil Cooper, Moose Canyon  
Hal Thompson, Harmon POA

Ted Tylman, Harmon POA  
Marty Buell, Roadwise Inc

**Approval of Agenda**

James Mangan MOVED to approve the agenda as presented. George Miller SECONDED the motion. Corinne Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Conflicts of Interest on the Agenda**

Chairman James Mangan asked if any board member had a conflict of interest with any item on the agenda. Commissioners Corinne Johnson, James Mangan, and George Miller all indicated no conflicts.

**Approval of Minutes**

Mangan MOVED to approve the minutes of the February 13, 2019 regular meeting. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**2019 Magnesium Chloride Bid Opening**

Chairman Mangan opened bids to supply magnesium chloride to the District for 2019 as follows:

<i>Bidder</i>	<i>Bid Price</i>	<i>Demurrage</i>			<i>Anticipated Delivery Date</i>
Road Products, Inc., Spokane Valley, WA	No Bid /ton	\$ /day	free days		
Envirotech Services, Greeley, CO	\$111.49 /ton	\$75 /day	7 free days		14 days from order
Roadwise, Inc., Spokane, WA	\$112.70 /ton	\$75 /day	5 free days		April 15, 2019

Mangan MOVED to accept the bid from Envirotech Services, pending review by the District Supervisor that the bid meets all technical requirements. Miller SECONDED. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Buell exited at 9:12 A.M.

**Public Comments**

None.

**Old Business**

**Finnebott Bennion & Sun Up Intersections**

Mangan directed Howard to work with Richel and JUB to determine if funding this project for construction during the upcoming season would be feasible. The Board would like to have as much information

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presented as possible, in hopes of making a decision at the next meeting if this project will go to construction this season or be held out to 2020.

**Koth/Kioth Road**

No update on this item at this time.

**Lakeside Condominiums, Modification**

Before the Board are the final plats for this modification. This modification is simply to allow the addition of a free-standing garage on the property, and has no impact on the District, but requires sign-off by the District.

Mangan MOVED to approve signing the Lakeside Condominium Project Amendment No 1 Plat. Miller SECONDED. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Rock Crushing Contract for Signature**

Howard has reviewed the Bid for Rock Crushing provided by DeAtley Crushing, and found it to meet all of the Districts standards and requirements. As discussed at the time of the bid openings, an adjustment has been made to the amount of product being requested, in order to keep this project within budget. Because of this there is an addendum to the original contract that staff also recommends the board approve and sign.

Mangan MOVED to approve the signing of the contract, and addendum. Miller SECONDED. Johnson CONCURRED. Motion PASSED UNANIMOUSLY.

**Gate Request**

No update on this item at this time.

**New Business**

**Conkling Park Drive/Harmon Avenue Intersection- Hal Thompson**

Hal Thompson, President, and Ted Tylman, Treasurer, of Harmon Property Owners Association, are in attendance to request that the District consider paving an additional short segment of Conkling Park Drive, in order to extend the pavement past the East intersection with Harmon Avenue. They indicated that where the gravel and asphalt meet, the gravel is pulled away from the asphalt by the vehicles as they turn onto Harmon Avenue due to the sharp incline and curve thus creating a rough transition. As a secondary issue, they asked if the District would add additional signage in the area of the docks, warning that the road is congested or narrows. Mangan indicated that the Board would perform a sight visit to consider the possibilities, once the snow melts.

Tylman and Thompson exited at 9:26 A.M.

**Kidd Island Road, Key No. 12315, Supplemental Agreement #2**

LHTAC on behalf of the District negotiated the contract agreement supplemental with JUB, now that all of the environmental concerns have been addressed within the design plans for this project. The design was modified to enhance Kidd Creek habitat and was accomplished without the District having to obtain additional ROW. The changes to the plan were substantial. This resulted in a need for an updated Cost share for the district and an updated scope of work agreement for JUB.

Mangan MOVED to approve the scope of work for Kidd Island Road, Phase 1, Supplement Number 2. Miller SECONDED. Johnson CONCURRED. Motion PASSED UNANIMOUSLY.

**ON THE ROAD** by Supervisor Howard

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The roads were plowed, sanded and anti-ice applied as needed throughout the month. The crew worked overtime on several occasions due to storms and drifting snow. With the heavy storms and long hours, the snow removal did not go without incident. Several times different pieces of equipment became stuck and a couple of trucks were laid over. A safety reminder went out over the districts radio and was followed up shortly after with a safety meeting. During extreme weather conditions, the roads are to be made passable but do not have to be widened to their fullest extent.

Some roadside brush cutting was accomplished in the Cougar Gulch area as time and weather allowed.

### **Vehicle and Equipment Repair**

Unless otherwise noted; repairs and services were accomplished at the Mica Shop.  
(ST) Shop truck, (DS) Dealer Service, (W) Worley Shop, (S) Sun Up

#### Pickups

#10 – Replaced the starter.

#85 – Serviced and installed the rear bumper.

#### Trucks

#115 – Replaced a brake air canister and repaired the windshield wipers.

#145 – Replaced the brake air valve and changed the snowplow bit.

#155 – Replaced the rear tires and a snowplow light.

#160 – The cab was repaired at Kens Body Shop in St. Maries, Idaho.

#165 – Repaired the right-side headlight.

#170 – Put on the spare tire.

#185 – Replaced hydraulic hoses near the controls and replaced the rear tires.

#195 – Repaired the trailer wire plug.

#290 – Checked the fluids and prepare for the coming season.

#### Graders

#315 – Repaired the snow wing.

#335 – Repaired the fuel system.

#### Loaders

#450 – Repaired an oil leak and fuel line on the snow blower engine.

#### Tractors

#585 – Repaired a starting issue.

#### Trailers

#670 – Made miscellaneous minor repairs to prepare for use (new to the district).

#### Misc.

#740 Street Broom – Serviced and repaired some lights.

#800 Brush Chipper – Replaced knives and anvil.

### **Planned work for this coming Month**

- Winter Maintenance: plowing snow, sanding, de-icing, etc.
- Roadside brush cutting as weather allows.

### **Bills presented for approval**

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Mangan MOVED that the bills be approved as presented on the A/P check register and the payroll check register. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Upcoming Meetings**

WHD meeting March 13 9:00 AM

**Commissioner Comments**

None.

**Executive Session**

None.

**Adjournment**

Mangan adjourned the meeting at 9:59a.m.

RESPECTFULLY SUBMITTED BY:

Tomi K. Maynard  
Tomi Maynard, Administrative Assistant

APPROVED BY:

James Mangan  
James Mangan, Chairman

March 13, 2019  
Date