

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
JULY 30, 2019  
9:00 A.M.**

**MINUTES**

Chairman Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner Phil Cooper and Commissioner George Miller present. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, District Clerk/Treasurer Carol Richel, Administrative Assistant Tomi Maynard; and:

Angela Comstock, JUB  
Mary Duff, Blackwell Mill Road

Dave Yadon, Blackwell Mill Road  
Robb Bently, Latah Realty

**Approval of Agenda**

George Miller MOVED to amend the agenda to include a request for additional signage on Blackwell Mill Road, sighting the potential for damage to personal property that is created when oversized vehicles and vehicles with trailers attempt to turn around on this road. Phil Cooper SECONDED the motion. Corinne Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Conflicts of Interest on the Agenda**

Chairman Corinne Johnson asked if any board member had a conflict of interest with any item on the agenda. Commissioners Corinne Johnson, Phil Cooper, and George Miller all indicated no conflicts.

**Approval of Minutes**

Miller MOVED to approve the minutes of the July 11, 2019 regular meeting. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Public Comments**

None.

**Blackwell Mill Road Sign Request**

Yadon and Duff are in attendance to request additional signage on Blackwell Mill Road. They have seen a dramatic increase in vehicles mistakenly turning down their road, which has no significant space for vehicles turn around. This becomes particularly concerning when trucks pulling trailers, or long motorhomes enter, as they cannot turn around and are forced to back out. The district has already placed "Dead End" signs in 2 locations on this road, but the traffic continues to be a nuisance. Yadon is requesting the placement of a "No Turnaround" or "Road Narrows" or sign, or something similar, at the beginning of the road. As a secondary option, Yadon suggested that perhaps the District would stop striping the lanes, to reduce the appearance of a travelable roadway. Howard confirmed that the average daily traffic count is low enough on this road that not striping would be a permissible option.

Miller MOVED to direct staff to research appropriate signage, and discontinue striping on Blackwell Mill Road. Cooper SECONDED the motion. Johnson CONCURRED. Motion PASSED UNANIMOUSLY.

**Latah Realty Sign Permit Request**

Bently is here to request a variance allowing the Latah Realty Sign at the intersection of Lampert Road and Cave Bay Road. Howard indicated that the Board has only ever issued a temporary encroachment permit for real estate signs, with an expiration date of 3 years maximum. Howe noted that there may be a minor sight distance issue created by the sign, and asked that the Board allow him and Howard to do a sight visit to ensure safe visibility before issuing any variance permits.

Cooper MOVED to allow the District Supervisor and Assistant Supervisor to assess the current placement of the sign and issue a permit if deemed appropriate. Miller SECONDED. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**Old Business**

**Koth/Kioth Road**

The arbitrator designated to this issue has passed away, and the courts will have to designate a new arbitrator prior to any final decision being made. As of now, the District has not received any notice of a new arbitrator being assigned.

*Following the writing of this report, Howard received a call indicating that the neighbors have now gotten the Fire Marshal involved because they cannot gain access to their property. He has not had an opportunity to verify the accuracy of this information.*

**New Business**

**Latah Realty Sign Permit Request**

Addressed previously in the meeting.

**Kidd Island Road Project mitigation letter**

Comstock reports that because the creek is being realigned, the Army Corps of Engineers wants the District to write a mitigation letter/policy to address the upkeep and care of the area, and agreeing that the Army Corps will be notified if the policy is ever changed. She has provided a draft that has already been agreed on by the Army Corps.

Miller MOVED to approve the chair signing the Kidd Creek Site Protection Policy as presented. Cooper SECONDED. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

**IAHD Convention Registration**

Richel is requesting that the commissioners let her know what days they will need accommodations, and if their spouse or significant other plans to attend the Spouse's Program for this year's convention, so that arrangements can be made.

**November Meeting Dates Discussion**

When creating the meeting calendar for 2019, staff and the Board did so under the expectation that the IAHD Convention would take place the 2<sup>nd</sup> full week in November. Due to venue conflicts the convention is being held the 3<sup>rd</sup> week this year, allowing the November meetings to proceed on their normal dates. This is also the optimal time to hold the meetings for accounting purposes.

Cooper MOVED to reschedule the projects/subdivisions meeting in November from November 8<sup>th</sup> to November 13<sup>th</sup>. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Cooper MOVED to reschedule the Administrative meeting in November from November 26<sup>th</sup> to November 27<sup>th</sup>. Miller SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

### **Wellers Black Rock Park, Public Right-of-Way**

No plans have been received from the property owner that the District instructed to stop construction impacting this ROW, nor has there been any further sight disturbance. This item will be moved to the Old Business portion of the agenda moving forward.

### **ON THE ROAD**

Hot-Mix patching of paved roadways was done throughout the district. The primary focus was placed on roads to be chip sealed this year and next. It is the district's intent to patch or add a leveling course to its roads one year in advance to sealing.

Other tasks prior to sealing that took place were; some ditch maintenance, flushing-washing of the road surfaces as well as brooming of the roads.

Initial Seals (prime coat), Chip Seals and Fog Seals began on July 8th. WHD has assisted and received assistance from East Side Highway District and Plummer-Gateway Highway District. Additionally, WHD has hired dump trucks with operators from the private sector to increase the efficiency of the process.

### **Vehicle and Equipment Repair**

Unless otherwise noted; repairs and services were accomplished at the Mica Shop.  
(ST) Shop truck, (DS) Dealer Service, (W) Worley Shop, (S) Sun Up

#### **Pickups**

#30 – Serviced.

#35 – Serviced.

#95 – Serviced.

#### **Trucks**

#155 – Replaced driver's side door latch.

#175 – Serviced and replaced the fuel tank.

#190 – Replaced the center bolts and U-bolts for the leaf springs.

#220 – Repaired the drive line and the air conditioning system.

#295 – Inspected and serviced.

#### **Mowers**

#585 – Repaired the fuel line, replaced the batteries and charged the air conditioning (a/c).

BOARD OF COMMISSIONERS REGULAR MEETING MINUTES

JULY 30, 2019

Page 4

Brooms

#710 – Charged the a/c.

#740 – Charged the a/c.

Chip spreader

#805 – Replaced the batteries, repaired the hydraulic temperature gauge (broken wire).

Misc. Equipment

#855 Paver – Replaced the fuel lift pump.

Planned work for this coming Month

- Hot mix asphalt patching.
- Painting of Pavement Markings.

Bills presented for approval

Miller MOVED that the bills be approved as presented on the A/P check register and the payroll check register. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

WHD Budget Workshop July 31 9 AM.

WHD Budget Workshop August 7 9 AM.

KMPO August 8 1:30 PM

WHD Regular Meeting Aug 14 9 AM.

Commissioner Comments

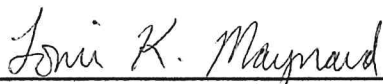
Executive Session

None.

Adjournment

Sighting no further business, Miller MOVED to adjourn the meeting at 9:57 AM. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY. Meeting adjourned.

RESPECTFULLY SUBMITTED BY:

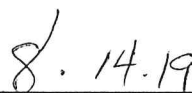


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Tomi Maynard, Administrative Assistant

APPROVED BY:



\_\_\_\_\_  
Corinne Johnson, Commissioner



\_\_\_\_\_  
Date