

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING  
JUNE 12, 2019  
9:00 A.M.**

**MINUTES**

Chairman James Mangan called the meeting to order at 9:00 a.m. with Commissioner George Miller and Commissioner Corinne Johnson present. Also present were Supervisor Kevin Howard; Assistant Supervisor Dustin Howe; District Clerk/Treasurer Carol Richel; Administrative Assistant Tomi Maynard; and:

|                                     |                           |
|-------------------------------------|---------------------------|
| Madison Howe, Scholarship Recipient | GE Siegford, HMH          |
| Jay Hassell, JUB                    | Phil Cooper, Moose Canyon |
| Amy Manning, III-A                  |                           |

**APPROVAL OF AGENDA**

Miller MOVED to approve the agenda as presented. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

**CONFLICTS OF INTEREST ON AGENDA**

Chairman James Mangan asked if any Board member had a conflict of interest with any item on the agenda. James Mangan, Corinne Johnson and George Miller indicated no conflicts.

**APPROVAL OF MINUTES**

Miller MOVED to approve the minutes of the May 29, 2019 regular meeting. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

**PUBLIC COMMENTS**

None.

1. IAHD Scholarship Award Presentation  
Mangan presented Madison Howe with a Certificate of Scholarship from IAHD, awarded for commendable academic achievement, and community involvement.
2. Amy Manning- III-A Annual Report  
Manning, Executive Director of III-A is here to present the annual report. Manning summarized the financial, benefit, and membership changes over the past year.

**Kootenai County Community Development**

[Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.](#)

1. Hager Estates, Minor, Status Report, Loffs Bay Rd:  
Susan Weeks has begun legal action to settle this matter. [No additional information this month.](#)
2. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd:  
The disconnected portion of the pavement has been paved. Over Memorial Day weekend there were some erosion issues on the portion of Loffs Bay Road that was constructed under the agreement with the developer. The largest drainage crossing the roadway did not have a culvert shown in the design; therefore, one was not installed. This caused the majority of the erosion issue. There was an existing culvert that was not found during planning and design. Therefore, the engineer did not design for one. I am in discussion with the developer's engineer.
3. Russu Addition, Minor Subdivision, Vogel Road:  
Staff has not heard from Eli since he attended the district meeting on January 30, 2019. [No additional information this month.](#)

4. Ritz Ranch, Minor Subdivision, Loffs Bay Rd.:  
I checked with Kootenai County as to the status of this subdivision and was told that it is "On Hold" in their office. No additional information this month.
5. Lake Vista Estates, Minor Subdivision, Bennion Rd.:  
The board's site visit is pending the melting of the snow. No additional information this month.
6. Black Rock PUD Amendment:  
This PUD will not have a plat requiring a signature from the district's board until the developer applies for a Condominium Plat or equivalent. At that time this board will have signature authority. Therefore, the Road Development Agreement will be tied to the subsequent plat application. The agreement is currently being drafted.

### **WHD Construction Projects**

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report  
There has been no word back from the property owners that we have requested right-of-way from. No additional information this month.
2. Kidd Island Road Project: Status Report  
The district held an open house and hearing at the Mica facility last night. There were about nine people from the general public that came to the event. With that, there were no suggested or requested changes to the design.  
  
*Hassell reported that the design process is going well. Progress is on track.*
3. Finnebott, Bennion & Sun Up Intersections:  
No additional information this month.
4. Watson Road Slide:  
The contract has been awarded. The contractor has provided the required insurance and bonding information. The district has received a phone call informing us that the funds are obligated for the project. An official obligation notification letter is expected in the next two weeks.
5. Hull Loop Project:  
JUB has been working on the design elements to improve the area of Hull Loop that has six sharp corners with limited sight distance. I have seen the preliminary work with three possible alignments. More design work is needed before it is ready for presentation to the board.
6. Rockford Bay Road STP-Rural Funding Application:  
I have an email into LHTAC as to whether or not this project receives funding. The district was ranked 10th among the applications. No additional information this month.

### **WHD Misc. Projects**

1. Koth Road ROW Status:  
The district has yet to hear of the assigning of an arbitrator for this issue following the passing of the previous.
2. Validation of road #20:  
No additional information this month.

**New Business**

1. Update- Stormwater Damage Repairs:  
The gravel portion of Rockford Bay Road required 6 new culverts, and extensive shoulder and washout repair. The paved portion of Rockford Bay needed some shoulder repair, and 1 culvert replaced. The crew replaced ditch and shoulder material that washed out on Pilot Rock Road. Shriner Road needed a washout near a culvert repaired. On Belgrove Road the crew cleaned ditches and hauled gravel. The majority of damage to Belgrove Road was from a drainage culvert from Silo Ridge Road.
2. IAHD Scholarship Award Presentation:  
This item was addressed earlier in the meeting.
3. Approve Phil Cooper as District Check Signer:  
Miller moved that the Board recognize Phil Cooper as Chairman Mangan's replacement, effective July 1, 2019 and approve him to sign District checks. Johnson SECONDED. Mangan CONCURRED. The MOTION PASSED unanimously.
4. Amy Manning, III-A Annual Report  
This item was addressed earlier in the meeting.
5. Bills Presented for Approval, and Discussion of Finances:  
Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.
6. Upcoming Meetings:  
June 26 9:00 a.m. WHD Regular Meeting
7. Commissioner Comments:  
None.

**EXECUTIVE SESSION**

None.

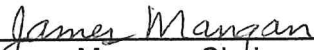
**ADJOURNMENT**

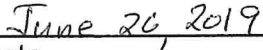
Mangan adjourned the meeting at 9:53 a.m.

RESPECTFULLY SUBMITTED BY:

  
\_\_\_\_\_  
Tomi Maynard, Administrative Assistant

APPROVED BY:

  
\_\_\_\_\_  
James Mangan, Chairman

  
\_\_\_\_\_  
Date