

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
JUNE 26, 2019
9:00 A.M.**

MINUTES

Chairman James Mangan called the meeting to order at 9:00 a.m. with Commissioner Corinne Johnson and Commissioner George Miller present. Also present were Supervisor Kevin Howard, Assistant Supervisor Dustin Howe, District Clerk/Treasurer Carol Richel, Administrative Assistant Tomi Maynard; and:

Phil Cooper, Commissioner Elect

Angela Comstock, JUB

Approval of Agenda

George Miller MOVED to approve the agenda as presented. Corinne Johnson SECONDED the motion. James Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on the Agenda

Chairman James Mangan asked if any board member had a conflict of interest with any item on the agenda. Commissioners Corinne Johnson, James Mangan, and George Miller all indicated no conflicts.

Approval of Minutes

Miller MOVED to approve the minutes of the June 12, 2019 regular meeting. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Public Comments

None.

Old Business

Koth/Kioth Road

The arbitrator designated to this issue has passed away, and the courts will have to designate a new arbitrator prior to any final decision being made. As of now, the District has not received any notice of a new arbitrator being assigned

Gate Request

The property owner came in and met with Howard, a permit was issued for an unlocked gate across the roadway. The Board approved the removal of this item from future agendas.

New Business

Kidd Island Road- KEC Utility Agreement

Because so much time has passed since the original agreement, an updated Utility Agreement has been drafted. Comstock noted that there was a significant increase in the cost of moving the utilities between the first agreement and this finalized agreement. This is because of the increase in material costs, as well as changes in KEC's own standards for reusing materials. A copy of the agreement has been reviewed by JUB engineering as well as Supervisor Howard and staff recommends approving the agreement.

Miller MOVED to approve the Actual Cost Utility Agreement between Worley Highway District, Kootenai Electric Cooperative and LHTAC. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Comstock exited at 9:24 AM.

Recommended Amendment to Previously Passed Motion

At the May 29, 2019 regular meeting, a property owner attended with representation, to explain to the board why a setback variance would be necessary for their construction plans to move forward. The Board informed the property owner that we do not have the authority to allow or disallow variances, but that the Board had no objection to the variance under the circumstances. The motion mistakenly implied that the District would be “approving” the variance. Staff recommends that the motion be amended to remove any confusion.

Miller MOVED to authorize staff that upon receipt from Kootenai County Community Development of a request for comment regarding a Setback Variance Application for parcel 0-6720-00F-001-0, AIN144506, adjacent to Boardwalk Lane, a variance of a distance up to and not exceeding 15 feet, staff is to respond with a “No objection to the request”. Johnson SECONDED the motion. Mangan CONCURRED. Motion PASSED UNANIMOUSLY.

Wellers Black Rock Park, Public Right-of-Way

No plans have been received from the property owner that the District instructed to stop construction impacting this ROW, nor has there been any further sight disturbance.

Engage Auditor for 2018 Audit

Richel reported that Scott Hoover, who has performed several audits for the District, sent over a proposal for the standard 2019 fiscal year audit. However, depending on FEMA reimbursement for Watson Road repairs, a single audit may be required. Richel requested that the Board accept the standard audit for the time being, and then a proposal will be presented if a single audit becomes necessary.

Miller MOTIONED to engage Scott Hoover as the District’s auditor for the 2018-2019 fiscal year. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

ON THE ROAD

The application of Magnesium Chloride (mag) continued this month. The application of Mag ran later than usual due to the late winter weather, a train derailment in Utah and a deluge during the Memorial Day weekend. However, the work has been completed.

The gravel portion of Rockford Bay Road was closed to traffic for repairs due to the aforementioned deluge. It was opened after three days to complete the repairs. Other roads in the area that needed attention were Loffs Bay, Pilot Rock, Shriner and Belgrove Roads.

Two soft spots were dug out and repaired; one on Dagefoerde Road and another on Cottonwood Road.

Roadside noxious weed spraying as well as roadside mowing began this month. The work should be completed around mid-July.

The patching of paved roads using hot mix asphalt began mid-June.

Vehicle and Equipment Repair

Unless otherwise noted; repairs and services were accomplished at the Mica Shop.
(ST) Shop truck, (DS) Dealer Service, (W) Worley Shop, (S) Sun Up

Pickups

#10 – Serviced.

#95 – Serviced.

Trucks

#205 – Replaced the air compressor, checked the air conditioning function.

#210 – Repaired the a/c clutch and charged the system.

#235 – Replaced the differential lock switch, repaired the a/c and changed a flat tire.

#240 – Charged the a/c and checked for leaks.

Graders

#355 – Replaced the fan speed solenoid.

Loader

#440 – Checked the a/c.

Trailers

#675 – Replaced an airline glad hand.

Rollers/Compaction

#730 – Repaired the drum wetting system.

Misc. Equipment

#855 Paver – Replaced the fuel lines.

Planned work for this coming Month

- Roadside noxious weed control.
- Roadside mowing.
- Chip Seals.
- Hot mix asphalt patching.
- Replace culverts.

Bills presented for approval

Miller MOVED that the bills be approved as presented on the A/P check register and the payroll check register. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Upcoming Meetings

WHD Regular Meeting July 10 at 9:00 AM.

Commissioner Comments

Chairman Mangan gave Commissioner Elect Cooper a variety of files and manuals that he felt would help him in taking over the position of Sub-District 1 Commissioner. Miller presented

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Mangan with a plaque of appreciation for 20 years of service to the people of Worley Highway District.

Executive Session

None.

Adjournment

Mangan adjourned the meeting at 9:56 a.m.

RESPECTFULLY SUBMITTED BY:

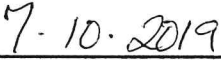


Tomi Maynard, Administrative Assistant

APPROVED BY:



Corinne Johnson, Commissioner



Date