

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
MAY 8, 2019
9:00 A.M.**

MINUTES

Chairman James Mangan called the meeting to order at 9:10 a.m. with Commissioner George Miller and Commissioner Corinne Johnson present. Also present were Supervisor Kevin Howard; Assistant Supervisor Dustin Howe; District Clerk/Treasurer Carol Richel; Administrative Assistant Tomi Maynard; and:

Merle Van Houten, Verdis

Angela Comstock, JUB

APPROVAL OF AGENDA

Miller MOVED to approve the agenda as presented. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

CONFLICTS OF INTEREST ON AGENDA

Chairman James Mangan asked if any Board member had a conflict of interest with any item on the agenda. James Mangan, Corinne Johnson and George Miller indicated no conflicts.

APPROVAL OF MINUTES

Miller MOVED to approve the minutes of the April 24, 2019 regular meeting. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

Miller MOVED to approve the minutes of the April 25, 2019 executive session. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

PUBLIC COMMENTS

None.

Life and Disability Insurance Renewal

Richel reported that Unum, the District's current insurance provider, is raising the rate for life and disability insurance by 36%. Principal Insurance has quoted 2 policies with comparable coverages, at a lower 28% increase.

Miller MOVED to use Principal Insurance, Option 2 for the renewal of the life and disability package. Johnson SECONDED. Mangan CONCURRED. The Motion PASSED UNANIMOUSLY.

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. Hager Estates, Minor, Status Report, Loffs Bay Rd.:
Susan Weeks has begun legal action to settle this matter. No additional information this month.
2. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:
There is a disconnect in the pavement of the Club's project and the district's asphalt on the east end of the project. The contractor will be correcting that later in the spring. No additional information this month.
3. Russu Addition, Minor Subdivision, Vogel Road:

Staff has not heard from Eli since he attended the district meeting on January 30, 2019. No additional information this month.

4. Ritz Ranch, Minor Subdivision, Loffs Bay Rd.:
I checked with Kootenai County as to the status of this subdivision and was told that it is "On Hold" in their office. No additional information this month.

5. Lake Vista Estates, Minor Subdivision, Bennion Rd.:
The board's site visit is pending the melting of the snow. No additional information this month.

6. The Club at Black Rock PUD Amendment:
The owners would like to offer the district Payment in Lieu of Construction for the 13 additional units created. This offer is made to reduce the expense of traffic studies and the time lost working toward quantifying the required road improvements. The owner(s) or their representative is here today to address the board.

Van Houten is requesting, on behalf of his client, that the Board waive any interest that would normally be applied to a payment plan on the PILC fees. Mangan asked that Van Houten and Howard work to create a draft Road Development Agreement (RDA), outlining any work to be done, timeframes for completion of the work, and a deadline for PILC fees to be paid by. He directed that a condition be included on the RDA, stating that if the PILC fees are not paid in full, by the deadline, the interest waiver will be null and void. The Board will look at the timelines and all other conditions when the draft is presented and make a decision at that time.

Van Houten Exited at 9:30AM

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report

There has been no word back from the property owners that we have requested right-of-way from. No additional information this month.

2. Kidd Island Road Project: Status Report

I had a productive meeting with JUB Engineers and Attorney Susan Weeks. In your packet you will find the Open House and Hearing plan that followed. Angie Comstock P.E., JUB, is here to answer any questions.

Comstock stated that the Public Hearing is tentatively scheduled for June 11 between 4-7 PM, and asked if this works for the Board. The commissioners were in agreement. Comstock reported that she will have the legal announcement and flyer ready this week

3. Watson Road Slide:

The district held a pre-bid meeting Monday for this project. Five contracting companies attended. Many questions were asked. This is a good process to address the bidders concerns after having read the bid documents. Answering these questions will produce a more accurate bid and reduce confusion later.

Senator David Nelson entered at 9:41 AM

4. Hull Loop Project:

It has been determined that the original field notes from the viewers report substantially match the existing road. This information has been shared with one of the adjacent property owners.
No additional information this month.

5. Rockford Bay Road STP-Rural Funding Application:
I have an email into LHTAC as to whether or not this project receives funding. The district was ranked 10th among the applications. **No additional information this month.**

WHD Misc. Projects

1. Koth Road ROW Status:
The district's attorney, Susan P. Weeks, is here today and wishes to discuss this and other litigation in executive session. **No additional information this month.**

2. Validation of road #20:
I will defer to chairman Mangan for this project.

Chairman Mangan reported that the Board had discussed possible rights-of-way locations during the May 7, 2019 executive session.

Miller MOVED that finding that Road #20 laying within Township 27N, Range 4W, Section 34 has been validated as a public right-of-way and is buildable where platted, the board moves to negotiate a preferred alignment with the property owners adjacent to Road #20. Johnson SECONDED. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.

New Business

1. Legislature Discussion with Senator Nelson
Chairman Mangan asked Senator Nelson if he was available to go out on the road and see some of the work that the District has done using HB 312 funds. Senator Nelson confirmed that he would be.
2. Life and Disability Insurance Renewal
This item was addressed earlier in the meeting.
3. Bills Presented for Approval, and Discussion of Finances:
Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Johnson SECONDED the motion. Mangan CONCURRED. The motion PASSED UNANIMOUSLY.
4. Upcoming Meetings:
WHD May 29 9:00 AM.
Regional Meeting May 29 12:00 PM
5. Commissioner Comments:
Madison Howe has been awarded this year's IAHD scholarship.

Chairman Mangan called a recess at 9:54 AM. The Board, Howard, Richel and Howe took Senator Nelson on a tour of the District.

Mangan Reconvened the regular meeting at 11:40 AM

EXECUTIVE SESSION

None.

ADJOURNMENT

Mangan adjourned the meeting at 11:41 a.m.

RESPECTFULLY SUBMITTED BY:

Tomi K. Maynard
Tomi Maynard, Administrative Assistant

APPROVED BY:

James Mangan
James Mangan, Chairman

May 29, 2019
Date