

**WORLEY HIGHWAY DISTRICT BOARD OF COMMISSIONERS
REGULAR MEETING
SEPTEMBER 11, 2019
9:00 A.M.**

MINUTES

Commissioner Corinne Johnson called the meeting to order at 9:00 a.m. with Commissioner George Miller present and Commissioner Phil Cooper appearing telephonically. Also present were Supervisor Kevin Howard; District Clerk/Treasurer Carol Richel; Assistant Supervisor Dustin Howe; Deputy Clerk Tomi Maynard; and:

Kris Bassett, Cottonwood Rd
Ivan Vlocol, Russu Addition

Mason Farrell, The Club at Rock Creek

APPROVAL OF AGENDA

Miller MOVED to approve the agenda as presented. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

CONFLICTS OF INTEREST ON AGENDA

Chairman Corinne Johnson asked if any Board member had a conflict of interest with any item on the agenda. Corinne Johnson, George Miller and Phil Cooper each indicated no conflicts.

APPROVAL OF MINUTES

Miller MOVED to approve the minutes of the August 28, 2019 regular meeting and budget hearing. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

PUBLIC COMMENTS

None.

Revise Traffic Signage, Cottonwood Road

Kris Bassett is here to request a change in the speed limit on Cottonwood Road. This gravel road has seen an increase in traffic in recent years, and residents feel the speed limit should be reduced. Howard noted that there appears to be one stretch of roadway that has 2 different speed limits, depending on the direction of travel. He recommends doing an in-house speed study to determine what the appropriate speed limit would be, and verifying that the signs are correctly placed.

Miller MOVED to direct staff to conduct an in house speed study and assess the signage on Cottonwood Road. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Vlocol entered at 9:05 AM
Bassett exited at 9:17 AM

The Club at Rock Creek, Major Subdivision, Loffs Bay Rd:

Mason Farrell, president of the Club at Rock Creek is here today to request a one-year extension on the improvements to Loffs Bay Rd outlined in the Road Development Agreement (RDA) that Black Rock North and WHD previously entered into. He is requesting this extension, because completing the work on schedule would pose a significant financial hardship. Johnson requested that this item be added to the next agenda, to allow the board more time to consider the possible challenges and benefits to granting or declining the extension.

Farrell exited at 9:29 AM

Russu Addition, Minor Subdivision

Before the board today is the Final Plat (Mylar's) for Russu Addition Minor Subdivision. Staff has completed all reviews, recommendations and the district has been made whole in regards to the financial responsibilities by the developer.

Miller MOVED to sign the Mylar's for Russu Subdivision. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

Vlocol exited at 9:36 AM

Old Business

Staff Report by Supervisor Kevin Howard

Kootenai County Community Development

Unless desired by the board, projects that have seen no activity will not be read in the consideration of time.

1. Hager Estates, Minor, Status Report, Loffs Bay Rd.:
Susan Weeks has begun legal action to settle this matter. No additional information this month.
2. The Club at Rock Creek, Major Subdivision, Loffs Bay Rd.:
The Club at Rock Creek has completed the installation of a culvert on Loffs Bay Road where it was determined one was needed as evident after a major rain event. No additional information this month.

Additional information addressed previously in meeting.
3. Russu Addition, Minor Subdivision, Vogel Road:
Addressed Previously in meeting.
4. Ritz Ranch, Minor Subdivision, Loffs Bay Rd.:
I checked with Kootenai County as to the status of this subdivision and was told that it is "On Hold" in their office. No additional information this month.
5. Lake Vista Estates, Minor Subdivision, Bennion Rd.:
The Final Plat (Mylar) has been brought to the district with a request for signature. The district's signature is subject to the executed Road Development Agreement and receipt of the Payment in Lieu of Construction Fees. No additional information this month.
6. Black Rock PUD Amendment:
This PUD will not have a plat requiring a signature from the district's board until the developer applies for a Condominium Plat or equivalent. At that time this board will have signature authority. Therefore, the Road Development Agreement will be tied to the subsequent plat application. The agreement is currently being drafted. No additional information this month.

WHD Construction Projects

1. Rockford Bay Road/Loffs Bay Road (W) Intersection: Status Report
Discussion: shall the district try for STP-Rural funding again or shall staff explore other means of funding and/or construction? No additional information this month.

2. Kidd Island Road Project: Status Report

Due to many factors, the estimated construction cost for this project has nearly doubled. Unfortunately, the funding source has not. LHTAC has asked that the project be shortened to meet the funds available. The first iteration of the project sent to LHTAC exceeded what was deemed financially palatable and the engineers were sent back to the drawing board with a targeted dollar amount set by LHTAC. The district plans to resubmit next week.

Miller moved to allow any available commissioner to sign any ROW Documents presented by Susan Weeks. Cooper SECONDED. Motion PASSED UNANIMOUSLY.

3. Finnebott, Bennion & Sun Up Intersections:

No additional information this month.

4. Watson Road Slide:

Before the board today is a Change Order for board signature to address the TERO tax that was owed to the Coeur d'Alene Tribe.

Yesterday the contractor noticed unstable ground on the south edge of the excavation. With the removal of the slide materials as needed for the repairs, adjacent soils began to move in the direction of the project. In short, the ground above the slide area has begun to slide as well.

JUB and staff are working on gaining additional construction easements. The funding agency has been notified of the potential increase in the project cost. Surveying and engineering are working to catch up with the changing project needs.

Miller MOVED to approve the signing of the change order to the contract with Big Sky. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

5. Hull Loop Project:

J-U-B has been working on a conceptual layout for the segment of Hull Loop that has multiple sharp corners in a short distance. The layout is presented today for approval by the board. Additionally, staff and J-U-B seek guidance as to proceeding with the right-of-way task. No additional information this month.

WHD Misc. Projects

1. Koth Road ROW Status:

Attorney Weeks has found that there is a specific process to ask for a replacement arbitrator as this is a change in contract between the parties. The process is referred to as "Blue Lining". She will begin the process.

2. Validation of road #20:

This will be going to the Supreme Court for Oral Argument. Attorney Weeks is led to believe that the district will be noticed on a court date sometime next week.

New Business

1. Revise Traffic Signage, Cottonwood Road

Addressed previously in the meeting.

2. Arvistis McKinnie, Watson Road, Request for Compensation

At the Board meeting held August 28, 2019, McKinnie requested compensation for the impact on his business, due to the Watson Road Project. The Board requested that Howard forward that request to Susan Weeks for review. Howard discussed this with Weeks, who confirmed that McKinnie may have a valid argument for compensation. Weeks also indicated that the District should require documentation supporting the amounts McKinnie is requesting before considering coming to an agreement.

Miller MOVED to direct staff to obtain documentation from McKinnie, as instructed by council. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

3. Ordinance 2019-01 Access Management

This item is still under review.

4. iWorq

Staff recently had the opportunity to take a look at how a neighboring Highway District tracks and stores a variety of data, in iWorq. Because the functionality was superior in some ways, staff would like to look into options available to the District for possible presentation and purchase in the future.

5. Bills Presented for Approval, and Discussion of Finances:

Miller MOVED that the bills be approved as presented on the A/P and Draw Payroll check registers. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

6. Upcoming Meetings:

Regular Meeting Wednesday, September 25, 2019

7. Commissioner Comments:

None.

EXECUTIVE SESSION

None.

ADJOURNMENT

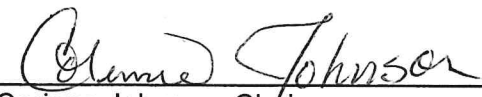
Miller MOVED to adjourn the meeting at 10:18 a.m. Cooper SECONDED the motion. Johnson CONCURRED. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

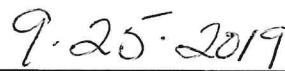


Tomi Maynard, Deputy Clerk

APPROVED BY:



Corinne Johnson, Chairman



Date